

# REQUEST FOR PROPOSAL

*for*

**SELECTION OF IMPLEMENTING AGENCY  
FOR DESIGN, DEVELOPMENT, IMPLEMENTATION AND MAINTENANCE  
SUPPORT OF ODISHA INTEGRATED STATISTICAL SYSTEM (OISS) PORTAL  
FOR DIRECTORATE OF ECONOMICS & STATISTICS (DE&S),  
FOR STRENGTHENING OF STATE STATISTICAL SYSTEM IN ODISHA,  
UNDER ODISHA STATE CAPABILITY & RESILIENT GROWTH POLICY PROGRAM  
(SUPPORTED BY THE WORLD BANK)**

**RFP REFERENCE NUMBER: OCAC-SEGP-SPD-0031-2024-26047**



## ODISHA COMPUTER APPLICATION CENTRE

[Technical Directorate of E & I.T. Department, Government of Odisha]

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**VOLUME 1: Instructions to Bidders**

**8<sup>th</sup> July 2026**

**Odisha Computer Application Center.  
Technical Directorate of E & IT Department, Government of Odisha  
Bhubaneswar-751001**

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Though adequate care has been taken in the preparation of this Tender Document, interested firms shall satisfy themselves that the document is complete in all respects. The information is not intended to be exhaustive. Interested bidders are required to make their inquiries and assumptions whenever necessary.

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The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid, including but not limited to preparation, copying, postage, delivery fees, expenses associated with any Proof of Concept (PoC), demonstrations or presentations which may be required by Authority, or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder, and authority shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation for submission of the Bid, regardless of the conduct or outcome of the Selection process.

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## Glossary of Terms

Acronym	Full Form
<b>AES</b>	Advanced Encryption Standard
<b>AI</b>	Artificial Intelligence
<b>AMC</b>	Annual Maintenance Contract
<b>API</b>	Application Programming Interface
<b>ARIMA</b>	Auto Regressive Integrated Moving Average
<b>ATS</b>	Annual Technical Support
<b>AWS</b>	Amazon Web Services
<b>BERT</b>	Bidirectional Encoder Representations from Transformers
<b>CAWI</b>	Computer-Assisted Web Interviewing
<b>CBT</b>	Computer-Based Training
<b>CDN</b>	Content Delivery Network
<b>CERT</b>	Computer Emergency Response Team
<b>CPU</b>	Central Processing Unit
<b>CMS</b>	Content Management System
<b>CNN</b>	Convolutional Neural Network
<b>CRM</b>	Customer Relationship Management
<b>CSV</b>	Comma-Separated Values
<b>DBT</b>	Direct Benefit Transfer
<b>DC</b>	Data Center
<b>DDoS</b>	Distributed Denial of Service
<b>DES</b>	Directorate of Economics and Statistics
<b>DMS</b>	Document Management System
<b>DoS</b>	Denial of Service
<b>DPDP</b>	Digital Personal Data Protection (India)
<b>DPMU</b>	District Project Management Unit
<b>DR/BCP</b>	Disaster Recovery/Business Continuity Plan
<b>DRP</b>	Disaster Recovery Plan
<b>ERP</b>	Enterprise Resources Planning
<b>EMD</b>	Earnest Money Deposit
<b>FRS</b>	Functional Requirement Specification
<b>GAM</b>	Generalized Additive Models
<b>GCP</b>	Google Cloud Platform
<b>GDPR</b>	General Data Protection Regulation
<b>GIS</b>	Geographic Information System
<b>GLM</b>	Generalised Linear Models

<b>Acronym</b>	<b>Full Form</b>
<b>GPS</b>	Global Positioning System
<b>GPU</b>	Graphics Processing Unit
<b>GUI</b>	Graphical User Interface
<b>GWR</b>	Geographically Weighted Regression
<b>HDD</b>	Hard Disk Drive
<b>HLD</b>	High-Level Design
<b>HTML</b>	Hyper Text Markup Language
<b>ICT</b>	Information Communication Technology
<b>ISO</b>	International Organization for Standardization
<b>IT</b>	Information Technology
<b>KB</b>	Kilobytes
<b>KML</b>	Keyhole Markup Language
<b>KPI</b>	Key Performance Indicator
<b>LAD</b>	Local Area Development
<b>LDA</b>	Latent Dirichlet Allocation
<b>LDAP</b>	Lightweight Directory Access Protocol
<b>LIME</b>	Local Interpretable Model-agnostic Explanations
<b>LLD</b>	Low-Level Design
<b>LOI</b>	Letter of Intent
<b>MCMC</b>	Markov Chain Monte Carlo
<b>MFA</b>	Multi-Factor Authentication
<b>ML</b>	Machine Learning
<b>MOSPI</b>	Ministry of Statistics and Programme Implementation
<b>MIS</b>	Management Information System
<b>MUR</b>	Monthly Utilisation Reports
<b>NLG</b>	Natural Language Generation
<b>NLP</b>	Natural Language Processing
<b>Nos</b>	Numbers
<b>OCR</b>	Optical Character Recognition
<b>OGC</b>	Open Geospatial Consortium
<b>OISS</b>	Odisha Integrated Statistical System
<b>OLAP</b>	Online Analytical Processing
<b>OCAC</b>	Odisha Computer Application Centre
<b>OSDC</b>	Odisha State Data Centre
<b>P&amp;C</b>	Planning & Convergence
<b>PBG</b>	Performance Bank Guarantee
<b>PCA</b>	Principal Component Analysis

<b>Acronym</b>	<b>Full Form</b>
<b>PD</b>	Partial Dependence
<b>PDF</b>	Portable Document Format
<b>PNG</b>	Portable Network Graphics
<b>PSU</b>	Public Sector Undertaking
<b>QCBS</b>	Quality & Cost-Based Selection
<b>RBAC</b>	Role-Based Access Control
<b>RFP</b>	Request for Proposal
<b>ROC</b>	Registrar of Companies
<b>RTI</b>	Right to Information
<b>SAS</b>	Statistical Analysis System
<b>SDC</b>	State Data Center
<b>SDG</b>	Sustainable Development Goals
<b>SDLC</b>	Software Development Life Cycle
<b>SDMX</b>	Statistical Data and Metadata exchange
<b>SHAP</b>	SHapley Additive ex-Planations
<b>SI</b>	System Integrator
<b>SLA</b>	Service Level Agreement
<b>SMS</b>	Short Message Service
<b>SPSS</b>	Statistical Package for the Social Sciences
<b>SQL</b>	Structured Query Language
<b>SSD</b>	Solid State Drive
<b>SSL</b>	Secure Sockets Layer
<b>SSO</b>	Single Sign-On
<b>STQC</b>	Standardization Testing and Quality Certification
<b>SVD</b>	Singular Value Decomposition
<b>TB</b>	Terabyte
<b>TLS</b>	Transport Layer Security
<b>TSV</b>	Tab-Separated Values
<b>UBA</b>	User Behaviour Analytics
<b>UI</b>	User Interface
<b>VAPT</b>	Vulnerability Assessment and Penetration Testing
<b>WCAG</b>	Web Content Accessibility Guidelines
<b>WMS</b>	Workflow Management System
<b>XML</b>	Extensible Markup Language

## 1. Fact Sheet

S.N.	Item	Description
a)	RFP Reference Number	OCAC-SEGP-SPD-0031-2024-26047 Date: 08/07/2026
b)	Project Title	Selection of Implementing Agency for Design, Development, Implementation, and Maintenance Support and Solutions of Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics & Statistics (DE&S), for Strengthening of State Statistical System in Odisha under Odisha State Capability & Resilient Growth Policy Program supported by the World Bank.
c)	Name of Purchaser	Odisha Computer Application Centre (OCAC)
d)	Contact Person, Address and Email	General Manager (Admin) Plot No. N-1/7-D, Acharya Vihar RRL Post Office, Bhubaneswar, Odisha - 751013 gm_ocac@ocac.in
e)	e-Nivida Registration Fees	₹ 2,500/- plus Applicable GST
f)	Earnest Money Deposit	Bidders shall submit, along with their Bids, an EMD of ₹1,00,00,000/— (One Crore Only) in the form of a Bank Draft OR Bank Guarantee (in the format specified in this RFP) issued by any scheduled bank in favour of Odisha Computer Application Centre, payable at Bhubaneswar. The EMD should be submitted in the general bid and be valid for 180 days from the due date of the tender / RFP.  The EMD may also be paid through electronic mode to the following financial Bank A/c No.: 149311100000195, Payee Name: Odisha Computer Application Centre Bank Name & Branch: Union Bank of India, Acharya Vihar, Bhubaneswar, Account Type: Savings IFSC: UBIN0814938.
g)	Selection Method	QCBS (70% Weightage on Technical and 30% Weightage on Commercial Evaluation)
h)	Bid publication date	08/07/2026
i)	Last date for submission of queries by Bidders	13/07/2026, 04:00 PM
j)	Pre-bid Meeting	15/07/2026, 04:00 PM – through a virtual meeting by MS Teams

S.N.	Item	Description
k)	Pre-bid clarifications/Corrigendum by OCAC (if any)	21/07/2026, 05:00 PM
l)	Last date and time for receipt of proposals from Bidders	31/07/2026, 02:00 PM
m)	Date and time for opening of Pre-Qualification-cum-Technical Proposals	31/07/2026, 04:00 PM
n)	Date and time for Technical Presentation	Will be communicated later
o)	Date and time for opening of Commercial Bids	Will be communicated later
p)	Bid Validity Period	Bidder proposals shall remain valid for a period of 180 days from the last date of submission of the Bid.
q)	Project Term	36 Months (12 months development + 24 months Operation & Maintenance)
r)	Online Proposal	This is an online proposal; The Proposal must be submitted online by the Bidder only. No hard copies will be entertained from the bidders.
s)	Consortium, Joint Venture, Sub-Contracting	Consortiums, joint ventures, and subcontracting arrangements are not permitted under the scope of this RFP. Please refer to Clause 4.3 for detailed requirements
t)	Currency	Currency in which the Bidders may quote the price and will receive payment is Indian Rupees only.

## 2. Introduction

### 2.1. Project Background

The Directorate of Economics & Statistics (DE&S), Government of Odisha, with support from the World Bank's Odisha State Capability and Resilient Growth Program (P4R), has embarked on an initiative to modernise the state's statistical system. This initiative aims to digitise all statistical activities under the purview of DE&S, enhancing efficiency, accuracy, and accessibility of data.

To achieve this objective DE&S planned to prepare a robust application and has engaged the **Odisha Computer Application Centre (OCAC)** to design, develop and implement the **Odisha Integrated Statistical System (OISS)**.

**Odisha Computer Application Centre (OCAC)**, the Technical Directorate of Electronics & Information Technology Department, Government of Odisha, has evolved through the years as a Centre of Excellence in IT solutions and e-governance. It has contributed significantly to the steady growth of IT in the state. It helps IT to reach the common citizen to narrow down the Digital Divide and widespread applications of IT in establishing a system where the citizens are receiving good governance in addition to ensuring speed of decisions from a transparent Government through an effective e-Governance System.

The **Odisha Integrated Statistical System (OISS)** is envisioned as a unified, scheme-agnostic platform that automates the entire statistical lifecycle—from data collection to dissemination. It is built upon the international standard of the **Generic Statistical Business Process Model (GSBPM)**, ensuring that all statistical workflows follow a global best-practice framework.

Key capabilities of the system include:

- **Multi-Channel Data Ingestion:** Seamless collection via CAPI (leveraging World Bank's Survey Solutions), CAWI, APIs, and legacy data digitisation.
- **Automated Processing Pipeline:** A robust ETL (Extract, Transform, Load) engine with scheme-specific business rules for automated validation and cleaning.
- **Advanced Analytics & Warehousing:** A dual-storage architecture featuring a high-speed Staging Area (OLTP) for processing and an Enterprise Data Warehouse (OLAP) for deep analysis.
- **Unified Access:** An "OISS Portal" serving as the single, secure entry point for authorized users to access tools, dashboards, and workflows.

### 2.2. About the DE&S

The Directorate of Economics and Statistics (DES) under the Department of Planning and Convergence in Odisha is the state's primary statistical organisation. It is responsible for collecting, compiling, analysing, and disseminating statistical data to aid in planning, policy formulation, and decision-making.

The Directorate plays a vital role in the State Statistical System of Odisha. It collects official statistics and conducts large-scale socio-economic censuses and surveys. They are engaged in data collection, data processing, analysis, interpretation, and dissemination of administrative, survey, and census data collected through their field functionaries.

The DES serves as an important arm of the Odisha government, providing reliable data to evaluate the performance of state schemes, monitor development goals, and ensure evidence-based policymaking. It plays a pivotal role in improving transparency, accountability, and efficiency in governance.

## 2.3. About OCAC

The Department of Electronics & Information Technology is the nodal department for the Government of Odisha in matters of IT, ITES, and Communication. The department plays a vital role in formulating and implementing policy matters in Information Technology, ITES, Electronics, and Telecom; promotion of Odisha as an ultimate ICT destination for investment and facilitating ICT industries; assisting other departments for effective e-Governance and capacity building; Promotion of ICT-based education in the State.

Odisha Computer Application Centre (OCAC), the Technical Directorate of Electronics & Information Technology Department, Government of Odisha, has evolved through years as a Centre of Excellence in IT solutions and e-Governance. It has contributed significantly to the steady growth of IT in the state. It helps IT to reach the common citizen so as to narrow down the Digital Divide and widespread applications of IT in establishing a system where the citizens are receiving good governance in addition to ensuring speed of decisions from a transparent Government through an effective e-Governance System.

## 2.4. About Odisha Integrated Statistical System (OISS)

The Odisha Integrated Statistical System (OISS) is a comprehensive digital platform to be developed by the Government of Odisha, India, to streamline and modernise the collection, management, and analysis of statistical data across various departments and sectors within the state.

The Directorate of Economics & Statistics (DE&S) of the Government of Odisha, with support from the World Bank's Odisha State Capability and Resilient Growth Program and technical partner Odisha Computer Application Centre (OCAC), is launching a significant initiative to modernise the state's statistical system. This initiative aims to digitize all statistical activities under DE&S in order to enhance the efficiency, accuracy, and accessibility of data. To accelerate this modernisation effort, the Odisha Integrated Statistical System (OISS), is designed to incorporate advanced data collection methods, centralised data storage, analytical tools, and mechanisms for data visualisation and dissemination. The primary objective of the OISS is to strengthen evidence-based planning and decision-making across the state by ensuring the timely and accurate production of statistical outputs.

The OISS is expected to play a crucial role in promoting data-driven governance in Odisha, ultimately leading to improved planning, resource allocation, and service delivery.

## 3. Structure of the RFP

This RFP document comprises the following parts:

### 1) Volume 1

The contents of this volume broadly cover the following areas:

#### INSTRUCTIONS TO BIDDER

- Project Background
- Instruction to Bidders
- Criteria for evaluation
- Terms and Conditions
- Appointment of Service Provider/Consulting firm
- Formats for Pre-Qualification, Technical and Financial Bid Response

## 2) Volume 2

### TERMS OF REFERENCE

- About the project and its objectives
- Project Schedule and Payment Terms
- Service Level Agreement
- Scope of work
- Technical and Functional Requirements

## 3) Volume 3

### AGREEMENT

An agreement between the Implementing agency and Odisha Computer Application Centre (OCAC).

## 4. Instructions To Bidder

### 4.1. Definitions

In this document, unless otherwise explicitly defined, the following terms shall have the following respective meanings: -

- **“Acceptance”** means the Government’s written certification that, following installation, the system(s) (or specific part thereof) have been tested and verified as complete and/or fully operational, in accordance with the acceptance test defined in the Acceptance Test Documents.
- **“Authorised Representative”** shall mean any person/agency authorised by either of the parties.
- **“Contract”** is used synonymously with agreement.
- **“Documentary evidence”** means any matter expressed or described upon any substance by means of letters, figures, or marks intended to be used for the recording of that matter and produced before a court.
- **“Gol”** shall mean Government of India
- **“Government”** shall mean the Government of Odisha.
- **“Go-Live”** Shall mean that the successful completion of the installation of the software is ready in all respects i.e., designing, development, testing, STQC/ Cert-in empanelled certification & implementation of the software application. This implies that the software can now be used by all end users together, as defined in the detailed Software Requirements Specification document.
- **“IT”** stands for Information Technology, which involves the use of computers, networks, storage, and other physical devices to create, process, store, secure, and exchange all forms of electronic data. It includes software development, system management, and various other activities related to computing technology.
- **“ITeS”** stands for Information Technology-Enabled Services, which refers to services that rely on IT infrastructure for delivering solutions. Examples of ITeS include customer support, telemarketing, data entry, and medical transcription. It focuses more on outsourcing processes and services to achieve business objectives.

- “**Law**” shall mean any Act, notification, by law, rules and regulations, directive, ordinance, order, or instruction having the force of law enacted or issued by the Government of India or State Government or regulatory authority or political subdivision of a government agency.
- “**LoI**” means issuing of a Letter of Intent, which shall constitute the intention of the Tenderer to place the purchase order with the successful bidder.
- “**Rates/Prices**” means prices of supply of equipment and services quoted by the Bidder in the Commercial Bid submitted by him and/or mentioned in the Contract.
- “**RFP**” – Request for proposal means the detailed notification seeking a set of solutions (s), service(s), materials, and/or any combination of them.
- “**Services**” means the work to be performed by the System Integrator pursuant to this Contract, as detailed in the Scope of Work.
- “**Site**” shall mean the location(s) for which the Contract has been issued and where the service shall be provided as per the Agreement.
- “**UAT**” – User Acceptance Test shall mean that the developed application functionalities are accepted and signed off by the end users.

## 4.2. General Clarification

1. While efforts have been made to provide comprehensive and accurate background information and requirements and specifications, Bidders must form their own conclusions about the solution needed to meet requirements. Also, bidders may wish to consult their legal advisers in relation to this RFP.
2. All information supplied by Bidders may be treated as contractually binding on the Bidders, on the successful award of the assignment by OCAC on the basis of this RFP.
3. No commitment of any kind, contractual or otherwise, shall exist unless and until a formal written contract has been executed by or on behalf of OCAC. Any notification of preferred Bidder status by OCAC shall not give rise to any enforceable rights by the Bidder. OCAC may cancel this public procurement at any time prior to a formal written contract being executed by or on behalf of OCAC.
4. This RFP supersedes and replaces any previous public documentation and communications, and Bidders should place no reliance on or dependence on such communications.

## 4.3. Consortium, Joint Venture, Sub-Contracting

- **Consortium / Joint Venture Eligibility**

Consortium, Joint Venture or Sub-Contracting is not allowed for the scope of this RFP. However, as per the State ICT Policy 2025, local participation and collaborative arrangement (minimum 25% for deployment and maintenance components) for implementation with local enterprises with experience and know-how should be ensured. A declaration to this effect is to be attached separately with this general bid document.

## 4.4. Compliant Proposals / Completeness of Response

Bidders are advised to study all instructions, forms, terms, requirements, and other information in the RFP documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the RFP document with a full understanding of its implications.

- 1) **Failure to comply with the requirements of this paragraph may render the Proposal non-compliant, and the Proposal may be rejected. Bidders must:**
  - Include all documentation specified in this RFP.

- Follow the format of this RFP and respond to each element in the order as set out in this RFP.
  - Comply with all requirements as set out within this RFP.
- 2) **The response to this RFP should be complete in all respects. Failure to furnish all information required by the RFP document or submission of a proposal not substantially responsive to the RFP document in every respect will be at the Bidder's risk. It may result in rejection of its Proposal and forfeiture of the Bid EMD.**

## 4.5. Pre-Bid Meeting and Clarifications

### 4.5.1. Pre-Bid Conference

- a) OCAC shall hold a pre-bid meeting with the prospective bidders on 15/07/2026, 4:00 PM
- b) The link will be provided to the interested bidders on request through email to gm\_ocac@ocac.in (with a copy to manas.pati@ocac.in, subrat.mohanty@odisha.gov.in, debashis.pujari@odisha.gov.in, sanmisra@deloitte.com) by 13/07/2026, 4:00 PM.
- c) The representatives of Bidders (restricted to one person) may attend the Pre-bid meeting.
- d) The Bidders should submit their queries in writing in the format (in MS-Excel only) by the schedule as mentioned in this RFP, before attending the pre-bid meeting.

Sl.No.	RFP Document Reference(s) (Section number(s))	RFP Document Reference(s) (page number(s))	Content of RFP requiring Clarification(s)	Points of Clarification (Query)

- e) During the meeting, the representatives of the bidders should only ask showstopper queries and relevant queries that seem to be an obstacle for them to participate in the tender. All other queries will be answered and published as a response sheet.
- f) OCAC shall not be responsible for any Bidders' queries received by it in any other format. Any requests for clarification after the indicated date and time mentioned will not be entertained by OCAC.

### 4.5.2. Responses to Pre-Bid Queries and Issue of Corrigendum

- g) The Nodal officer notified by OCAC shall endeavour to provide a timely response to all queries. However, OCAC neither makes a representation or a warranty as to the completeness or accuracy of any response made in good faith, nor does OCAC undertake to answer all the queries that have been posed by the Bidders.
- h) At any time prior to the last date for receipt of bids, OCAC may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective Bidder, modify the RFP document by corrigenda and/or addenda.
- i) The Corrigendum (if any) and clarifications to the queries from all Bidders will be posted on www.ocac.in or www.odisha.gov.in.
- j) Any such corrigenda and/or addenda shall be deemed to be incorporated in this RFP.

- k) To give prospective Bidders reasonable time to consider the corrigenda and/or addenda, OCAC may, at its discretion, extend the last date for the receipt of Proposals.

## 4.6. The key requirement of the bid

### 4.6.1. Right to Terminate the Process

- a) OCAC may terminate the RFP process at any time without assigning any reason. OCAC makes no commitments, express or implied, that this process will result in a business transaction with anyone.
- b) This RFP does not constitute an offer by OCAC. The Bidder's participation in this process may result in OCAC selecting the Bidder to engage towards the execution of the contract.

### 4.6.2. Earnest Money Deposit

- c) Bidders shall submit, along with their Bids, an EMD of ₹1,00,00,000/- (One Crore only) in the shape of Bank Draft OR Bank Guarantee (in the format specified in this RFP) issued by any scheduled bank in favor of Odisha Computer Application Centre, payable at Bhubaneswar, and should be valid for 180 days from the due date of the tender / RFP. The EMD should be submitted in the General Bid.
- d) The EMD may also be paid through electronic mode to the following options:
  - Bank A/c No.: 149311100000195
  - Payee Name: Odisha Computer Application Centre
  - Bank Name & Branch: Union Bank of India, Acharya Vihar, Bhubaneswar
  - Account Type: Savings
  - IFSC: UBIN0814938
- e) EMD of all unsuccessful bidders would be refunded by OCAC within 60 days of the bidder being notified as being unsuccessful. The EMD, for the amount mentioned above, of the successful bidder would be returned upon submission of the Performance Bank Guarantee.
- f) The EMD amount is interest-free and will be refundable to the unsuccessful bidders without any accrued interest on it.
- g) The bid/proposal submitted without EMD, mentioned above, will be summarily rejected.

### 4.6.3. The EMD may be forfeited:

- a) If a bidder withdraws its bid during the period of bid validity.
- b) In case of a successful bidder, if the bidder fails to sign the contract in accordance with this RFP.
- c) If found to have a record of poor performance, such as having abandoned work, having been blacklisted, having inordinately delayed completion, and having faced Commercial failures, etc.
- d) The Bidder is found to have indulged in any suppression of facts, furnishing of fraudulent statements, misconduct, or other dishonest or ethically improper activity, in relation to this RFP.
- e) A Proposal contains deviations (except when provided in conformity with the RFP), conditional offers and partial offers.

#### **4.6.4. Supplementary information to the RFP**

If OCAC deems it appropriate to revise any part of this RFP or to issue additional data to clarify an interpretation of provisions of this RFP, it may issue a corrigendum to this RFP. Any such corrigendum shall be deemed to be incorporated by this reference into the RFP.

#### **4.6.5. Lack of information to the Bidder**

The bidder shall be deemed to have carefully examined the RFP document to his entire satisfaction. Any lack of information shall not in any way relieve the bidder of his responsibility to fulfil his obligation under the tender.

#### **4.6.6. Language**

The Proposal should be filled out by the Bidder in English only. Bidders must adhere to this instruction to ensure their proposals are properly evaluated and compliant with the bidding process's requirements.

#### **4.6.7. Proposal preparation costs**

- a) The bidder shall be responsible for all costs incurred in connection with participation in the RFP process, including, but not limited to, costs incurred in the conduct of informative and other diligence activities, participation in meetings or discussions or presentations, preparation of Proposal, in providing any additional information required by OCAC to facilitate the evaluation process, and in negotiating a definitive contract or all such activities related to the bid process.
- b) OCAC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.

### **4.7. Submission of Proposal**

#### **4.7.1. Instructions to Bidders for Online Bid Submission**

e-Nivida is a comprehensive process for e-tendering, encompassing the publication of tenders online, invitation of online bids, evaluation, and contract award using the system. The instructions provided below are designed to assist bidders in registering on the e-Nivida Portal and submitting their bids online through the portal.

More information useful for submitting online bids on the e-Nivida Portal may be obtained at: <https://enivida.odisha.gov.in>.

#### **4.7.2. Guidelines for Registration**

- a) Bidders are required to enrol themselves on the e-Nivida Portal <https://enivida.odisha.gov.in> or click on the link "Bidder Enrolment" available on the home page by paying Registration Fees of R 2,500/- + Applicable GST.
- b) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- c) Bidders are advised to register their valid email addresses and mobile numbers as part of the registration process. These would be used for any communication with the bidders.
- d) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any

Certifying Authority recognized by CCA India (e.g. Sify/ TCS / nCode/ eMudhra etc.), with their profile.

- e) Only a valid DSC should be registered by a bidder. Please note that the bidders are responsible for ensuring that they do not lend their DSCs to others, which may lead to misuse.
- f) Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.
- g) The scanned copies of all original documents should be uploaded in PDF format on the e-tender portal.
- h) After completion of registration payment, bidders need to send their acknowledgement copy to our help desk mail id odishaenivida@gmail.com for activation of the account.

#### **4.7.3. Searching for Tender Documents**

- a) There are various search options built into the e-tender Portal, to facilitate bidders to search active tenders by several parameters.
- b) Once the bidders have selected the tenders they are interested in, they can pay the Tender fee and processing fee (NON-REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / tender schedules, Bid documents, etc. Once you pay both fees, tenders will be moved to the respective 'requested' Tab. This would enable the e-Tender Portal to inform the bidders through SMS/e-mail in case there is any corrigendum issued to the tender document.

#### **4.7.4. Preparation of Bids**

- a) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- b) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid.
- c) Bidder, in advance, should get ready with the bid documents to be submitted as indicated in the tender document/schedule, and generally, they can be in PDF format. Bid Original documents may be scanned with 100 dpi with a Colour option, which helps reduce the size of the scanned document.
- d) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, GST, Annual reports, Auditor Certificates, etc.) has been provided to the bidders. Bidders can use "My Documents" available to them to upload such documents.
- e) These documents may be directly submitted from the "My Documents" area while submitting a bid and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process. Already uploaded documents in this section will be displayed. Click "New" to upload new documents.

#### **4.7.5. Submission of Bids**

- a) Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e. on or before the bid submission time. The bidder will be responsible for any delay due to other issues.

- b) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document as a token of acceptance of the terms and conditions laid down by the Department.
- c) Bidder has to select the payment option as per the tender document to pay the Tender fee / Tender Processing fee & EMD as applicable and enter details of the instrument.
- d) In the case of BG, the bidder should prepare the BG as per the instructions specified in the tender document. The BG in original should be posted/couriered/given in person to the concerned official before the Online Opening of the Financial Bid. In case of non-receipt of BG amount in the original by the said time, the uploaded bid will be summarily rejected.
- e) Bidders are requested to note that they should necessarily submit their financial bids in the format provided, and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it, and complete the yellow-colored (unprotected) cells with their respective financial quotes and other details (such as the name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.
- f) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids, etc. The bidders should follow this time during bid submission.
- g) The uploaded bid documents become readable only after the tender opening by the authorized bid openers.
- h) Upon the successful and timely submission of the bid, click "Complete" (i.e. after clicking "Submit" in the portal), the portal will give a successful Tender submission acknowledgement & a bid summary will be displayed with the unique ID, date & time of submission of the bid with all other relevant details.
- i) The tender summary has to be printed and kept as an acknowledgement of the submission of the tender. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### 4.7.6. Clarifications on using the e-Nivida Portal

- a) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- b) Any queries relating to the process of online bid submission or queries relating to the e-tender Portal in general may be directed to the Helpdesk Support.

Please feel free to contact the e-Nivida Helpdesk (as given below) for any query related to e-tendering.

- Phone No.: 011-49606060
- Email id: [odishaenivida@gmail.com](mailto:odishaenivida@gmail.com)

#### 4.7.7. Tender Validity

Proposals shall remain valid for a period of **180 Days** from the date of opening of the pre-qualification and technical proposals. OCAC reserves the right to reject a proposal valid for a

shorter period as non-responsive and will make the best efforts to finalize the selection process and award of the contract within the bid validity period. The bid validity period may be extended on mutual consent.

#### 4.7.8. Submission and Opening of Proposals

- a. The bidders should submit their responses as per the format given in this RFP in the following manner:
  - Response to Pre-Qualification Criteria
  - Technical Proposal
  - Commercial Proposal
- b. Please note that Prices should not be indicated in the Pre-Qualification Response or Technical Proposal but should only be indicated in the Commercial Proposal.
- c. The Response to Pre-Qualification criteria, Technical Proposal, and Commercial Proposal (as mentioned in the previous paragraph) should be submitted in online mode in the e-Nivida Portal.

The Proposals submitted up to **31/07/2026, 2:00 PM** will be opened on **31/07/2026, 4:00 PM** by the Proposal Evaluation Committee.

#### 4.7.9. Late Bids

- a) Bids received after the due date and the specified time (including the extended period, if any) for any reason whatsoever shall not be entertained and shall be returned unopened.
- b) The bids submitted in hard copy or by post/e-mail etc. shall not be considered, and no correspondence will be entertained on this matter.
- c) OCAC reserves the right to modify and amend any of the above-stipulated conditions/criteria depending upon project priorities vis-à-vis urgent commitments.

#### 4.8. Bid Opening and Evaluation Process

- 1) OCAC will constitute a Proposal Evaluation Committee to evaluate the responses of the bidders.
- 2) The Proposal Evaluation Committee constituted by OCAC shall evaluate the responses to RFP and all supporting documentary evidence. Inability to submit requisite supporting documents/ documentary evidence may lead to rejection of the bid.
- 3) The decision of the Proposal Evaluation Committee in the evaluation of responses to the RFP shall be final. No correspondence will be entertained outside the process of negotiation/ discussion with the Committee.
- 4) The Proposal Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their proposals if required.
- 5) OCAC will open bids at the place and time mentioned on the important information sheet. Bidder's representatives (Maximum 2) may attend the opening, and those who are present shall sign a register evidencing their attendance.
- 6) Each of the responses shall be evaluated as per the criteria and requirements specified in this RFP.
- 7) The Evaluation Committee would evaluate the Pre-qualification criteria of the bidders. Successful bidders will be informed subsequently.
- 8) Technical Bid will be opened for those bidders whose bids meet all the pre-qualification criteria.
- 9) Commercial Bid will be opened for those bidders who qualify in the Technical Bid evaluation.

- 10) OCAC, reserves the right to seek written clarification from bidders during any stage of the bid evaluation process. Non-responsiveness of the bidder within the stipulated time may result in rejection of the bid or forfeiture of EMD or both.
- 11) OCAC, reserves the right to seek documents (prepared prior to the last date of bid-submission) from bidders during any stage of the bid evaluation process.
- 12) In case of a change of place, date, and time of opening of the Commercial bids as mentioned in the important information sheet, the prospective bidders shall be notified separately through writing, mail or fax.
- 13) The tendering authority Shall strictly apply only and all of the evaluation and qualification criteria specified in the bidding document.
- 14) The determination shall be based upon an examination of the documentary evidence of the bidder's qualifications and the proposed solution submitted by the bidder.

#### **4.8.1. Determination of eligibility and responsiveness:**

- a) A bidder shall be considered to be eligible if it meets the eligibility criteria mentioned in the RFP.
- b) A responsive bid would be the one that meets the requirements of the bidding document without material deviation, reservation, or omission where: -
  - "Deviation" is a departure from the requirements specified in the bidding document.
  - "Reservation" is the setting of limiting conditions or withholding from complete acceptance of the requirements specified in the bidding document; and
  - "Omission" is the failure to submit part, or all of the information or documentation required in the bidding document.
- c) A material deviation, reservation, or omission is one that, if accepted, would:
  - affect in any substantial way the scope, quality, or performance of the Goods and Related Services specified in the bidding document; or
  - limits in any substantial way, inconsistent with the bidding document, the tendering authority's rights, or the bidder's obligations under the proposed Contract; or
  - If rectified, would unfairly affect the competitive position of other bidders presenting responsive bids.
- d) The tendering authority shall examine the technical bid including the pre-qualification documents, provided that a bid is substantially responsive, the tendering authority:
  - May waive any nonconformity in the bid that does not constitute a material deviation, reservation, or omission.
  - May request that the bidder submit the necessary information or documentation, within a reasonable period, to rectify nonmaterial nonconformities or omissions in the bid related to documentation requirements. Requesting information or documentation on such nonconformities shall not be related to any aspect of the price of the bid. Failure of the bidder to comply with the request may result in the rejection of its bid.
  - Shall rectify non-material non-conformities or omissions. To this effect, the bid price shall be adjusted, for comparison purposes only, to reflect the price of the missing or non-conforming item or component.

- e) The firms that could not qualify for technical evaluation will be informed about this fact. Their financial bid will be returned unopened, and EMD will be refunded after completion of the bid process i.e. award of the contract to the best/ successful bidder.
- f) Initial Bid scrutiny will be held, and incomplete details as given below will be treated as non-responsive if proposals are:
- Not submitted as specified in the RFP document.
  - Received without the Letter of Authorisation (Power of Attorney)
  - Found with suppression of details.
  - Found with incomplete information, subjective, conditional offers, and partial offers submitted.
  - Submitted without the documents requested in the checklist.
  - Submitted with a lesser validity period.
- g) OCAC will prepare a list of responsive bidders who comply with all the Terms and Conditions of the RFP. All eligible bids will be considered for further evaluation by a committee according to the evaluation process defined in this RFP document. The decision of the Committee will be final in this regard.

#### 4.9. Criteria for Evaluation

The overall objective of this evaluation process is to select a capable and qualified firm and provide associated capacity building, training, and operations & maintenance support.

The Pre-Qualification proposal will be evaluated as per the criteria mentioned below, and only those bidders who meet the requirements will be eligible for the next set of evaluations. Technical Proposal and Commercial Proposal of Bidders who do not meet the Pre-Qualification criteria will not be opened in the portal.

The technical score of all the bidders would be calculated as per the criteria mentioned below. All the bidders who achieve at least 70 marks in the Technical Evaluation would be eligible for the next stage, i.e. Commercial Bid opening.

Bidders should submit supporting documentary evidence with respect to the above, in the absence of which their proposals will be summarily rejected.

##### 4.9.1. Pre-Qualification Criteria

Sl.No.	Requirements	Eligibility Criteria to Participate	Preferable Documents
1.	Legal Entity	<p><b>The bidder shall be:</b></p> <p>A company registered under the Indian Companies Act, 2013, and that has its registered office with legal presence in India.</p> <p><b>OR</b></p> <p>A partnership firm registered under the Indian Partnership Act of 1932,</p> <p><b>OR</b></p>	<ul style="list-style-type: none"> <li>▪ Copy of Certificate of Incorporation / Registration</li> <li>▪ Copy of the work order <u>or</u> completion certificate as documentary proof of 5 years in operation</li> <li>▪ Copy of GST Registration Certificate</li> <li>▪ Copy of PAN card.</li> </ul>

Sl.No.	Requirements	Eligibility Criteria to Participate	Preferable Documents
		<p>A Limited Liability Partnership registered under the Indian Limited Liability Partnership Act, 2008.</p> <p><b>AND</b></p> <p>The entity should have been operational in India for at least 7 years as of 31st March 2026.</p>	
2.	Average Sales Turnover	Annual average Turnover of the bidder should be a minimum of ₹ 100 Crore, must be generated from IT/ITEs business of Government Departments/ Public Sector Undertakings in India, during each of the last three financial years, i.e., FY 2024-25, FY 2023-24, and FY 2022-23.	Copy of audited Profit & Loss Statement <b>OR</b> Certificate from the Statutory Auditor
3.	Net Worth	<p>The bidder must be a profit-making organisation and should have a positive net worth in the last 3 financial years as of March 31, 2025.</p> <p><b>The net worth should not have eroded by more than 30% in the last 3 years.</b></p>	Certificate from the Statutory Auditor or Internal Auditor
4.	Technical Capacity	<p>The bidder must have successfully executed / under implementation of similar e-Governance projects for a Government Department, Government Agency, or Public Sector Undertaking (PSU) in India within the last seven (7) years as of the bid submission date. The bidder shall meet any one of the following minimum project value criteria:</p> <p>a) At least one project with a value of ₹40 Crore or above, <b>OR</b></p> <p>b) At least two projects, each with a value of ₹30 Crore or above, <b>OR</b></p>	<ul style="list-style-type: none"> <li>▪ Copy of the Work Order</li> <li>▪ Copy of the published RFP/ Other relevant documents mentioning the detailed scope of work in support of the required eligibility criteria</li> <li>▪ Project completion or go-live certificate.</li> </ul>

Sl.No.	Requirements	Eligibility Criteria to Participate	Preferable Documents
		<p>c) At least three projects, each with a value of ₹20 Crore or above.</p> <p>For this criterion, a <b>“Similar e-Governance Project”</b> means project(s) involving design, development, and implementation of at least one of the following components:</p> <ul style="list-style-type: none"> <li>▪ G2G and/or G2C software applications, including mobile applications</li> <li>▪ Dashboards using analytical tools and/or ETL tools</li> <li>▪ Statistical or data analytics solutions</li> <li>▪ AI/ML-based applications</li> </ul> <p><u>The total order value of each project shall be considered for evaluating eligibility.</u></p>	
5.	EMD	The bidder should have submitted a Bid security/ EMD of INR 1,00,00,000 (Rupees One Crore only)	BG/EMD (BG should be valid for at least 6 months from the date of submission of bid)
6.	Certifications	<p>The bidder must possess the following valid certifications as of the bid submission date:</p> <ul style="list-style-type: none"> <li>▪ ISO 9001</li> <li>▪ ISO/IEC 27001</li> <li>▪ ISO/IEC 20000</li> <li>▪ CMMI-DEV Level 5 certification issued by the CMMI Institute erstwhile SEI, and published on the official CMMI website</li> </ul>	Copy of certificate issued by an accredited organisation.
7.	Blacklisting	The bidder must not be currently under declaration of ineligibility for corrupt and fraudulent practices or blacklisted/debarred by the Central Government or any State Government Organisation Department, or PSU in India	Self-declaration certificate signed by the authorised signatory

Sl.No.	Requirements	Eligibility Criteria to Participate	Preferable Documents
8.	Similar Project Experience	<p>The bidder should have successfully implemented an advanced analytics/data science solution involving Data Warehousing, Business Intelligence (BI) Dashboards, or AI/ML Modelling for Government Departments / Public Sector Undertakings / Autonomous bodies in India worth at least INR 20 Crore in the last 7 years.</p> <p>Supply of only a license shall not be considered for evaluation.</p>	<ul style="list-style-type: none"> <li>▪ Copy of the Work Order</li> <li>▪ Copy of the published RFP/ Other relevant documents mentioning the detailed scope of work in support of the required eligibility criteria</li> <li>▪ Project completion or go-live certificate.</li> </ul>
9.	Local Presence	<p>The Bidder should have a presence in Odisha, in the form of an existing establishment or agree to set up a local office within three months from the award of the contract.</p>	<p>Address proof of the local office</p> <p><b>OR</b></p> <p>Self-declaration for setting up an office on the letterhead of the bidder only towards compliance with the same within 3 months of the award of the contract.</p>
10.	Manpower Strength	<p>a) The Bidder must have a minimum of 500 technically qualified professionals on its direct payroll, each holding at least a bachelor's degree in engineering (B.E./B.Tech), Master of Computer Applications (MCA), MBA/PGDBM or an equivalent or higher qualification in a relevant discipline.</p> <p>b) Among the above employees, at least 5% should hold degrees from Centrally Funded Institutions or institutions ranked within the top 50 in the NIRF 2025 (Engineering/Management categories), or Institutes of National Importance (INI)</p>	<ul style="list-style-type: none"> <li>▪ The bidder shall submit a copy of the EPF deposit challan (any month during the last 6 months), along with an HR declaration certifying the qualification-wise number of full-time technical professionals employed.</li> <li>▪ Bidders having an average annual turnover of ₹1000 Crore or more during the last three FY may submit only the HR Declaration with the qualification-wise number of professionals.</li> </ul>

Sl.No.	Requirements	Eligibility Criteria to Participate	Preferable Documents
		as notified by the Ministry of Education, Government of India. Qualifications from foreign universities of equivalent or higher standing shall also be considered under this provision.	
11.	Authorized Representative from Bidder	A power of attorney/board resolution in the name of the person signing the bid.	Original Power of Attorney on legal paper/ Board resolution copy
12.	Collaboration with Local Enterprise	Consortium may be allowed for a maximum of 2 bidders (including the main bidder), where the partner must have a local presence in Odisha. In case of a consortium, the consortium partner must comply with the criteria specified in section 4.9.9.	Original Agreement with Local Partner clearly citing roles and responsibilities, which must be duly notarized in the Bhubaneswar Court.
13.	Restriction on Collaboration	The consortium is permitted solely for annual maintenance activities. All development work must be carried out exclusively by the Prime Bidder and shall not be outsourced to any third party.	Self-declaration to be provided on the company's letterhead.

#### 4.9.2. Evaluation of Technical Proposals

The Evaluation Committee would evaluate the technical bids. Bidders should be ready to give the presentation on their proposed solution in front of the Evaluation Committee at a date, time, and location specified by OCAC. They are expected to reply to all the queries from the Evaluation Committee during the presentation. The presentation would be part of the technical evaluation process.

The proposed project manager should be present before the committee during the presentation.

OCAC may also undertake clarifications from the bidders. The primary function of clarifications in the evaluation process is to clarify ambiguities and uncertainties arising from the evaluation of the bid documents.

The personnel whose CVs are submitted for evaluation shall be required to make the technical presentation during the technical evaluation and shall also be deployed for the project. The bidder shall not replace these proposed resources for a minimum period of 6 months. However, replacement with equivalent personnel may be permitted under exceptional circumstances such as critical illness, death, resignation, etc

In order to facilitate the Technical Bid evaluation, the technical criteria laid down along with the assigned weights have been presented in the Technical Evaluation criteria table. The marking scheme presented is an indication of the relative importance of the evaluation criteria.

#### 4.9.3. Technical Evaluation Scoring Matrix

Technical proposals of those bidders will be opened and evaluated according to who meets the pre-qualification criteria. The Evaluation Committee will evaluate the Technical Proposals on the basis of technical evaluation criteria as provided below:

Sl.No.	Parameter	Max. Mark
a)	Relevant Experience	30
b)	Presentation – Approach, Technical Solution & POC	30
c)	Proposed Team Strength	20
d)	Financial Capabilities	20

#### 4.9.4. Relevant Experience

Sl.No.	Parameter	Scoring Details	Max. Score
a)	The bidder must have successfully executed or be currently implementing e-Governance software project(s) for any Government Department / Government Agency / Autonomous body / Public Sector Undertaking (PSU) in India, with a minimum order value of ₹20 Crore, during the last seven (7) years ending on 31st March 2026.	<ul style="list-style-type: none"> <li>▪ Each Project is 2 marks up to a maximum of 8 marks.</li> <li>▪ An additional 2 marks will be awarded for one project implemented in Odisha.</li> </ul> <p>Supporting Documents:</p> <ul style="list-style-type: none"> <li>▪ Work order and</li> <li>▪ Project completion/UAT or Go-live certificate to be provided for consideration.</li> <li>▪ Copy of the published RFP/ Other relevant documents mentioning the detailed scope of work in support of the required eligibility criteria</li> </ul>	10
b)	The bidder must have successfully implemented, or be currently implementing, an advanced analytics or data science solution for any Government Department or Public Sector Undertaking (PSU) in India within the last	<p>Each Project is 2 marks up to a maximum of 8 marks.</p> <p>An additional 2 marks will be awarded for one project implemented in Odisha</p> <p>Supporting Documents:</p>	10

Sl.No.	Parameter	Scoring Details	Max. Score
	<p>seven (7) years, with a minimum project value of INR 20 crore.</p> <p>The solution should include components such as Data Warehousing, Business Intelligence (BI) Dashboards, and/or AI/ML modelling.</p>	<ul style="list-style-type: none"> <li>▪ Work order and</li> <li>▪ Project completion/UAT or Go-live certificate to be provided for consideration.</li> <li>▪ Copy of the published RFP/ Other relevant documents mentioning the detailed scope of work in support of the required eligibility criteria</li> </ul> <p><u>Supply of only a license shall not be considered for evaluation.</u></p>	
c)	<p>The Bidder must have experience in executing at least one project of minimum value Rs. 20 Crore for any Government Department, Autonomous Body, PSU, or Government Corporation in India, involving large-scale data operations such as data collection and handling of beneficiary or master records, including processes related to inclusion, exclusion, and de-duplication.</p> <p>For the purpose of evaluation, only one project with the highest volume of records handled shall be considered.</p> <p>The Bidder must submit documentary evidence clearly outlining the scope of work of the cited project, specifically highlighting activities related to large-scale data handling, including data collection, management of beneficiary/master records, and handling of inclusion, exclusion, and de-duplication processes.</p>	<p>Each 10 million records – 2 marks</p> <p>Supporting Documents:</p> <ul style="list-style-type: none"> <li>▪ Work order and</li> <li>▪ Project completion/UAT or Go-live certificate to be provided for consideration.</li> <li>▪ Copy of the published RFP/ Other relevant documents mentioning the detailed scope of work in support of the required eligibility criteria</li> </ul> <p><u>The bidder must show a screenshot/report as proof for handling the number of records.</u></p>	10

#### 4.9.5. Presentation – Approach, Technical Solution & POC

Sl.No.	Parameter	Scoring Details	Max. Score
1.	2. Approach and Methodology	3. Understanding of the Scope of Work (5) 4. Proposed Solution (3) 5. Proposed Tools and Technologies (2) 6. System Integration Architecture (2)	10. 15

Sl.No.	Parameter	Scoring Details	Max. Score
		7. Roll out plan and post-implementation support. (1) 8. Capacity Building and Change Management Strategy, etc. (1) 9. Risk and mitigation strategy (1)	
a)	Proposed value addition in solution and architecture	<ul style="list-style-type: none"> <li>▪ Innovative Use cases</li> <li>▪ New concepts</li> </ul>	5
b)	Proof of Concept (POC)	POC must include a functional prototype covering: <ul style="list-style-type: none"> <li>▪ Data Ingestion</li> <li>▪ Data Visualization</li> <li>▪ Data Science Sandbox</li> <li>▪ Data Export</li> <li>▪ Data Storage</li> </ul>	10
<b>At least 50% of the team members proposed by the bidder (under proposed team strength) shall be present during the presentation. The Project Manager shall lead the presentation.</b>			

#### 4.9.6. Proposed Team Strength

Sl.No.	Parameter	Scoring Details	Max. Score
a)	<b>Project Manager</b> [Minimum qualification: (MBA & BE/ B-Tech/ MCA with at least 12 years of experience, should have working experience in at least one project in Statistical domain / Economics domain/ OR Government financial domain with a value more than <b>INR 20 Crore</b> )]  This resource should hold degrees from Centrally Funded Institutions or institutions ranked within the top 50 in the NIRF 2025 (Engineering/ Management categories), or Institutes of National Importance (INI) as notified by the Ministry of Education, Government of India. Qualifications from foreign	>=15 years of experience = 2 Marks >=12 but < 15 Years of Experience = 1 Mark  <b>And</b> PMP / Prince-2 = 2 Mark  <b>And</b> Working experience in at least one project in the Govt. or PSUs with a value of more than INR 45 Crore = 1 Mark	5

Sl.No.	Parameter	Scoring Details	Max. Score
	universities of equivalent or higher standing shall also be considered under this provision.		
b)	<p><b>Lead Solution Architect</b> [Minimum qualification- (BE/ B-Tech/ MCA with at least 10 years of experience, should have working experience in at least one project in the Statistical domain / Economics domain, <b>OR</b> Government financial domain.</p> <p>This resource should hold degrees from Centrally Funded Institutions or institutions ranked within the top 50 in the NIRF 2025 (Engineering/ Management categories), or Institutes of National Importance (INI) as notified by the Ministry of Education, Government of India. Qualifications from foreign universities of equivalent or higher standing shall also be considered under this provision.</p>	<p>&gt;=12 years of experience= 3 Marks</p> <p>&gt;=10 Years but &lt; 12 Years of Experience = 2 Mark</p> <p><b>And</b></p> <p>TOGAF Certified – 2 Marks</p>	5
c)	<p><b>Lead Data Scientist/ AI Expert</b> [Minimum qualification- (BE/ B-Tech/ MCA/ master's or PhD. In Statistics, Mathematics, Computer Science, or Data Science, with at least 8 years of experience, should have worked on at least one project in the Statistical domain/Economics domain/ OR Government domain.</p>	<p>&gt;=12 years of experience= 3 Marks</p> <p>&gt;=10 Years but &lt; 12 Years of Experience = 2 Mark</p> <p><b>And</b></p> <p>Possess a Valid Certification in Data Science / AI / ML from a leading OEM (e.g., Microsoft, AWS, Google, IBM or equivalent) or from a recognized Institute of National Importance (e.g., IITs, IIMs, ISI, IIITs) or university = 2 Marks.</p>	5
d)	<p><b>Database/ ETL Expert</b> [Minimum qualification- (BE/ B-Tech/ MCA/ with at least 8 years of experience, should have working experience in at least one project in the Statistical domain / Economics domain, <b>OR</b> Government domain.</p>	<p>&gt;=12 years of experience= 3 Marks</p> <p>&gt;=10 Years but &lt; 12 Years of Experience = 2s Mark</p> <p><b>And</b></p> <p>Must possess a valid Professional-Level Certification from a leading Database OEM in Database Administration (e.g.,</p>	5

Sl.No.	Parameter	Scoring Details	Max. Score
		Oracle OCP, Microsoft Certified Azure Database Administrator, IBM Certified Database Administrator, or equivalent) = 2 Marks	
<p><b>(The personnel whose CVs are submitted for evaluation shall be required to make the technical presentation during the technical evaluation and shall also be deployed for the project. The bidder shall not replace these proposed resources for a minimum period of 6 months. However, replacement with equivalent personnel may be permitted under exceptional circumstances such as critical illness, death, resignation, etc.)</b></p>			

#### 4.9.7. Financial Strength

Sl.No.	Parameter	Scoring Details	Max. Score
a)	The Bidder's Average Annual Turnover for the past three (3) financial years (FY 24-25, FY23-24, and FY 22-23) shall be evaluated	>= INR 100 Crores but < INR 200 Crores = 10 marks. >= INR 200 Crores but < INR 300 Crores = 15 marks. >= INR 300 Crores = 20 marks. <b><u>Document Certificate from a Chartered Accountant</u></b>	20

- All the bidders who secure a Technical Score of 70% or more will be declared as technically qualified.
- The bidder with the highest technical bid (H1) will be awarded a 100% score.
- Technical Scores for other than H1 bidders will be evaluated using the following formula:
- $T_n = \left\{ \frac{\text{Technical Bid score of the Bidder}}{\text{Highest technical evaluation marks}} \times 100 \right\}$  % (Adjusted to two decimal places)
- Only the commercial bids of technically qualified bidders will be opened for further processing.

#### 4.9.8. Evaluation of Commercial Proposals

After evaluating the Technical Bids, OCAC shall notify the bidders whose Technical Proposals were considered acceptable to OCAC, indicating the date, time, and place for the opening of the Commercial Bids. Financial proposals of those bidders securing 70 or more marks in technical evaluation will be opened only; for other unsuccessful bidders, the financial proposals will be returned unopened.

The evaluation of the bids will be based on the Combined Quality and Cost Based Selection (CQCBS) Method (70:30).

The following points may be noted for the evaluation of the Commercial Bid

- a. Prices shall be written in both words and figures. In the event of a difference, the price shall be valid and binding in words.
- b. Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the Bidder does not accept the correction of the errors, its tender will be rejected. If there is a discrepancy between words and figures, the amount in words will prevail.
- c. Any discrepancy relating to prices quoted in the offer across different sections of the bid, only prices given in the prescribed format shall prevail.

The scores of the Commercial evaluation would be weighed prorata on a scale of 30, with the Bidder with the lowest commercial quote getting 100. These commercial scores would then be added up with the score of the technical evaluation, and the Bidder getting the maximum total score out of 100 would be considered the successful bidder and called for negotiations, if required.

The formula for Final Bid Evaluation is:

$$B_m = .7 (T_M) + .3 (F_n)$$

$$F_n = (F_{min} / F_b) * 100$$

Where,

$B_m$  is the total marks of the bidder in consideration.

$T_M$  is the Technical Mark of the bidder in consideration.

$F_n$  is the Normalized financial score of the bidder in consideration.

$F_b$  is the Evaluated Cost of the bidder under consideration.

$F_{min}$  is the Minimum evaluated cost of any bidder.

OCAC reserves the right to negotiate with Bidder whose proposal has been ranked first on the basis of best value.

#### 4.9.9. Criteria for Consortium Partner

Sl.No.	Requirements	Eligibility Criteria for Consortium Partner	Preferable Documents
1.	Legal Entity	<p><b>The bidder shall be:</b></p> <p>A company registered under the Indian Companies Act, 2013, and that has its registered office with legal presence in India.</p> <p><b>OR</b></p> <p>A partnership firm registered under the Indian Partnership Act of 1932,</p> <p><b>OR</b></p>	<ul style="list-style-type: none"> <li>▪ Copy of Certificate of Incorporation / Registration</li> <li>▪ Copy of the work order or completion certificate as documentary proof of 5 years in operation</li> <li>▪ Copy of GST Registration Certificate</li> <li>▪ Copy of PAN card.</li> </ul>

Sl.No.	Requirements	Eligibility Criteria for Consortium Partner	Preferable Documents
		<p>A Limited Liability Partnership registered under the Indian Limited Liability Partnership Act, 2008.</p> <p><b>AND</b></p> <p><b>The entity must have its registered office in Odisha (i.e., the address mentioned in the Certificate of Incorporation must be in Odisha) and must have been operational in the state for at least 7 years as of 31st March 2026.</b></p>	
2.	Average Sales Turnover	Annual average Turnover of the bidder should be a minimum of ₹14 Crore must be generated from IT/ITEs business of Government Departments/ Public Sector Undertakings in India, during each of the last three financial years, i.e., FY 2024-25, FY 2023-24, and FY 2022-23.	Copy of audited Profit & Loss Statement OR Certificate from the Statutory Auditor
3.	Net Worth	The bidder must be a profit-making organisation and should have a positive net worth in the last 3 financial years as of March 31, 2025. The net worth should not have eroded by more than 30% in the last 3 years.	Certificate from the Statutory Auditor or Internal Auditor
4.	Technical Capacity	<p>The bidder must have successfully executed at least one project under implementation of similar e-Governance projects for a Government Department, Government Agency, or Public Sector Undertaking (PSU) in India within the last seven (7) years as of the bid submission date.</p> <p><u>The consortium partner shall not be permitted to present or claim the same project experience that</u></p>	<ul style="list-style-type: none"> <li>▪ Copy of the Work Order</li> <li>▪ Project completion or go-live certificate.</li> </ul>

Sl.No.	Requirements	Eligibility Criteria for Consortium Partner	Preferable Documents
		<u>has already been submitted by the Prime Bidder.</u>	
5.	Certifications	The bidder must possess the following valid certifications as of the bid submission date: <ul style="list-style-type: none"> <li>▪ ISO 9001</li> <li>▪ ISO/IEC 27001</li> <li>▪ ISO/IEC 20000</li> <li>▪ CMMI-DEV Level 3 certification issued by the CMMI Institute erstwhile SEI, and published on the official CMMI website</li> </ul>	Copy of certificate issued by an accredited organisation.
6.	Blacklisting	The consortium partner must not be currently under declaration of ineligibility for corrupt and fraudulent practices or blacklisted/debarred by the Central Government or any State Government Organisation Department, or PSU in India	Self-declaration certificate signed by the authorised signatory

## 5. Appointment of the Implementing Agency

### 5.1. Award Criteria

OCAC will award the Contract to the successful bidder whose proposal has scored the highest composite score and would consider it as substantially responsive as per the process outlined above.

### 5.2. Right to Accept Any Proposal and to Reject Any or All Proposal(s)

OCAC reserves the right to accept or reject any proposal and to annul the tendering process/ public procurement process and reject all proposals at any time prior to the award of the contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for OCAC action.

### 5.3. Purchaser's Procurement Rights

Without incurring any liability whatsoever to the affected bidder or bidders, the Purchaser reserves the right to:

- a) Amend, modify, or cancel this tender and to reject any or all proposals without assigning any reason.
  - Change any of the scheduled dates stated in this tender.
  - Reject proposals that fail to meet the tender requirements.
  - Exclude any of the module(s)

- Remove any of the items at the time of placement of order.
- Increase or decrease no. of resources supplied under this project.
- Should the Purchaser be unsuccessful in negotiating a contract with the selected bidder, the Purchaser will begin contract negotiations with the next best value bidder in order to serve the best interest.
- Make typographical corrections or correct computational errors to proposals.
- Request bidders to clarify their proposal.
- The Purchaser understands and appreciates that the proposal is for an integrated application and the change / addition / deletion as per above shall not result in change of the overall scope of the Project for which the RFP is sought. However, quantities depending on the number of modules can be added/deleted based on the actual situation on the ground, as part of Change Management. Approved Scope should include the total number of schools and users at the time of approval of SRS and commencement of the Development/Customisation/ Integration phase.

#### **5.4. Notification of Award**

Prior to the expiration of the proposal validity period, OCAC will notify the successful bidder in writing or by fax or by email that its proposal has been accepted. In case the tendering process/public procurement process has not been completed within the stipulated period, OCAC may like to request the bidders to extend the validity period of the bid.

The notification of the award will constitute the formation of the Contract. Upon the successful bidder's furnishing of the Performance Bank Guarantee (PBG), OCAC will notify each unsuccessful bidder and return their EMD.

#### **5.5. Contract Finalization and Award**

OCAC may also like to reduce or increase the quantity of any item in the Scope of Work defined in the RFP. Accordingly, the total contract value may change on the basis of rates defined in the financial proposal.

#### **5.6. Signing of Contract**

After OCAC notifies the successful bidder that its proposal has been accepted, OCAC shall enter into a contract with the successful bidder.

#### **5.7. Failure to Agree with the Terms and Conditions of the RFP**

Failure of the successful bidder to agree with the draft legal agreement and Terms & Conditions of the RFP shall constitute sufficient grounds for the annulment of the award, in which event OCAC may call for new proposals from the interested bidders. In such a case, OCAC shall invoke the PBG of the successful bidder.

### **6. Terms and Conditions**

#### **6.1. Governing Law and Jurisdiction**

The Contract shall be interpreted in accordance with the laws of the Union of India and the State of Odisha

#### **6.2. Taxes and Duties**

- a) All payments will be subject to tax deduction at source as applicable/ required at the prevailing tax rates.
- Any changes, revisions, or enactments in duties, taxes, and surcharges during the period of validity of the Bids and also during the contract period by Central/State/Other Government bodies will be considered and applied after due consideration.

### **6.3. Commencement, Completion, Modification, and Termination of Contract**

#### **6.3.1. Commencement of Contract**

The OCOC will notify the successful bidder in writing to finalise the contract conditions. The successful bidders will be asked to sign the Contract Agreement within 15 days of the notification. However, the engagement of the System Integrator (SI) will start from the date of team mobilization by the bidder.

#### **6.3.2. Performance Bank Guarantee**

- a. The Bidder must submit the PBG.
- b. Selected Service to provide a Performance Bank Guarantee (PBG), within 15 days from the date of notification of award to OCAC.
- c. PBG would be 5% of the total Project cost and **valid for 36 months**.
- d. The selected bidder shall be responsible for extending the validity date and claim period of the Performance Guarantee as and when it is due on account of non-completion of the service during the work order period.
- e. In case the selected bidder fails to submit a performance guarantee within the time stipulated, OCAC at its discretion, may cancel the order placed on the selected bidder and/or forfeit the EMD after giving prior written notice to rectify the same.
- f. OCAC shall invoke the performance guarantee in case the selected bidder fails to discharge their contractual obligations during the period or OCAC incurs any damages due to the bidder's negligence in carrying out the project implementation as per the agreed terms & conditions.

#### **6.3.3. Commencement of Services**

The SI shall begin carrying out the Services not later than seven days from the date of Awarding of Contract.

#### **6.3.4. Modification or Variation**

Any modification or variation of the terms and conditions of this Contract, including any modification or variation of the scope of the Services, may only be made by written agreement between the Parties. However, each Party shall give due consideration to any proposals for modification or variation made by the other Party.

#### **6.3.5. Termination**

##### **1) Termination for Default**

The Client may, without prejudice to any other remedy for breach of Contract, by Notice of default sent to the SI, terminate the Contract in whole or in part:

- a. If the SI fails to deliver any or all of the Goods or Related Services within the period specified in the Contract, or within any extension thereof granted by the Client or
- b. if the SI, in the judgment of the Client has engaged in corrupt, fraudulent, collusive, or coercive practices, in competing for or in executing the Contract; or
- c. Any representation made by the bidder in the proposal is found to be false or misleading.
- d. If the SI commits any breach of the Contract and fails to remedy or rectify the same within the period of two weeks (or such longer period as the Client in its absolute discretion decides) provided in a notice on this behalf from the Client.

#### **4) Termination for Insolvency**

The Client may at any time terminate the Contract by giving Notice to the SI if the SI becomes bankrupt or otherwise insolvent. In such event, termination will be without compensation to the SI, provided that such termination will not prejudice or affect any right of action or remedy that has accrued or will accrue thereafter to the Client.

#### **5) Consequences of Termination**

Upon Termination of the Contract, the SI shall:

- a. Prepare and present a detailed exit plan within five calendar days of termination notice receipt to the client.
- b. The client, along with the designated team, will review the Exit plan. If approved, SI shall start working on the same immediately. If the plan is rejected, SI shall prepare an alternate plan within two calendar days. If the second plan is also rejected, the client or the authorised person will provide a plan for SI, and it should be adhered to in totality.
- c. The Exit Plan should cover at least the following: -  
Execute all documents that may be necessary to effectively transfer the ownership and title, including OEM warranties in respect of all equipment.
- d. Hand over all developed codes, related documentation and other Configurable items, if any, in his possession.

#### **A. Hand over the list of all IT Assets and passwords at all locations to the Client.**

The SI and client (or the authorised person) will sign a completion certificate at the end of successful completion (all points tracked to closure) of the Exit Plan.

### **6.3.6. Expiration of Contract**

Unless terminated earlier, this Contract shall expire at the end of such time period after the Effective Date as specified in the Tender Documents or subsequently amended in the Contract Document.

## **6.4. Obligations of the SI**

### **6.4.1. Standard of Performance**

The SI shall perform the Services and carry out their obligations hereunder with all due diligence, efficiency and economy, in accordance with generally accepted professional standards and practices, and shall observe sound management practices and employ appropriate technology and safe and effective equipment, machinery, materials and methods. The SI shall always act, in respect of any matter relating to this Contract or to the Services, as faithful advisers to the

Client, and shall at all times support and safeguard the Client's legitimate interests in any dealings with third Parties.

#### **6.4.2. Conflict of Interests**

The SI shall hold the Client's interests paramount, without any consideration for future work, and strictly avoid conflict with other assignments or their corporate interests.

##### **1) SI Not to Benefit from Commissions, Discounts:**

The payment of the SI shall constitute the SI's only payment in connection with this Contract or the Services, and the SI shall not accept for their own benefit any trade commission, discount, or similar payment in connection with activities pursuant to this Contract or to the Services or in the discharge of their obligations under the Contract, and the SI shall use their best efforts to ensure that the Personnel and agents of either of them similarly shall not receive any such additional payment.

##### **6) Prohibition of Conflicting Activities:**

The SI shall not engage and shall cause their Personnel, either directly or indirectly, in any business or professional activities which would conflict with the activities assigned to them under this Contract.

#### **6.4.3. SI's Actions Requiring Client's Prior Approval**

The SI shall obtain the client's prior approval in writing before taking any of the following actions:

- a. Entering into a subcontract for the performance of any part of the Services
- b. Appointing such members/ personnel not listed by name in the Contract.
- c. To remove from the site any product and other defective goods, if the nature of the defect, and/or any damage to the System caused by the defect, is such that repairs cannot be expeditiously carried out at the site
- d. Any other action that may be specified within the Letter of Intent/ Work Order/ Agreement

#### **6.4.4. Documents Prepared by the SI to be the Property of the Client**

- a) The Source code of all the software code, data, algorithms, documentation, manuals, and any other documents generated as a part of the implementation of this project shall solely vest with OCAC.
- d) The SI may retain a copy of such documents and software. The SI shall not use these documents and software for purposes unrelated to this Contract without the prior written approval of the Client.

#### **6.5. Right to Intellectual Property and Confidentiality**

- a) The RFP Document and associated correspondence are subject to copyright laws and shall always remain the property of the Procuring Entity and must not be shared with third parties or reproduced, whether in whole or in part, without the Procuring Entity's prior written consent.
  - During the execution of the project, except with the prior written consent of OCAC, the bidder or its personnel shall not at any time communicate to any person or entity any confidential information acquired in the course of the contract.
  - The provisions of this clause shall survive completion or termination for whatever reason of the Procurement Process or the contract.

## 6.6. Currency of Payment

Payment shall be made in Indian Rupees (INR) only.

## 6.7. Rounding off

All measurements and calculations shall be in the metric system and calculations done to 2 (two) decimal places, with the third digit of 5 (five) or above being rounded up and below 5 (five) being rounded down. In case of money calculations, such amounts shall be rounded off to the nearest INR.

## 6.8. Anti-Corruption Measures

a) The World Bank anti-corruption guidelines are mandatorily applicable to all procurements done as part of the project, and all related protocols and procedures need to be followed during all stages of the procurement. The Directorate of Economics and Statistics has to ensure that none of the World Bank-debarred firms is awarded a contract under the program, and they can conduct due diligence by accessing the website: [https://www.worldbank.org/en/projectsoperations/procurement/debarred\\_firms](https://www.worldbank.org/en/projectsoperations/procurement/debarred_firms)

- Any effort by Bidder(s) to influence the Directorate of Economics and Statistics in the evaluation and ranking of financial proposals and recommendations for award of contract will result in the rejection of the proposal.
- A recommendation for the award of a contract shall be rejected if it is determined that the recommended bidder has directly, or through an agent, engaged in corrupt, fraudulent, collusive, or coercive practices in competing for the contract in question. In such cases, the Directorate of Economics and Statistics shall blacklist the bidder either indefinitely or for a stated period of time, disqualifying it from participating in any related bidding process for the said period.
- Self-declaration to be submitted by each participating bidder that their firm is not sanctioned or debarred under the World Bank system of debarment and cross-debarment.
- Any dispute and or difference arising out of or relating to this contract will be resolved through joint discussion of the authorized representatives of the concerned parties. However, if the disputes are not resolved by joint discussions, then the matter shall be referred to the CEO, OCAC, or, as decided by the Chairman, OCAC. If any dispute is not settled amicably, the same shall be referred to the sole arbitrator to be appointed by the Principal Secretary to the E&IT Department. The award given by the arbitrator shall be final and binding on both parties. The venue of the arbitrator shall be at the High Court, Cuttack.
- Suites, if any arising out of the contract, shall be filed by either party in a court of Law to which the jurisdiction of the High Court of Odisha extends.

## 6.9. Force Majeure

a) For the purpose of this Article, “Force Majeure” means any cause or situation that is beyond the control of the SI or OCAC as the case may be, and which such party could not foresee or with a reasonable amount of diligence, could not have foreseen, and which substantially affect the performance of the Contract, such as:

- War/hostilities
- Riot or civil commotion.

- Earthquake, Flood, Fire, Tempest, Epidemics, Lightning, or other natural physical disasters, Quarantine restrictions and Freight embargoes
- Restrictions imposed by the Government or other statutory bodies, which are beyond the control of the SI, prevent or delay the execution of the order by the SI.
- If a Force Majeure situation arises, the SI is required to promptly notify OCAC in writing of such condition and the cause thereof within a period of three (3) days from the date of the occurrence of such an event requiring the invocation of this force majeure article. Unless otherwise directed by OCAC in writing, the SI will continue to perform its obligations under this supply order as far as is reasonably practical and shall seek all reasonable alternative means for the performance of this order. If the Force Majeure condition continues for more than three (3) months consecutively, then both Parties shall, on a best-effort basis, endeavour to arrive at a mutually agreeable solution.

## 6.10. Limitation of Liability

Except in cases of gross negligence or wilful misconduct, neither party shall be liable to the other party for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, and Maximum liability of SI for this project will be limited to 10% of the total value of the contract or the amount actually paid to the SI whichever is lower and W will not include any indirect or consequential clause or damage, loss or profit, data or revenue

## 6.11. Resolution of disputes and Arbitration

- a) Matters relating to any dispute or difference arising out of the current tender process shall be subject to the jurisdiction of the courts of Bhubaneswar.
- b) Disputes and arbitrations will be addressed in accordance with the Arbitration and Conciliation Act, 1996, and subsequent amendments.
- c) OCAC and the selected bidder shall make every effort to resolve amicably by direct negotiation any disagreement or dispute arising between them under or in connection with the Contract.
- d) If, after thirty (30) days from the commencement of such informal negotiations, OCAC and the selected SI have been unable to resolve the dispute amicably, either party may require that the dispute be referred for resolution to the formal mechanisms, which may include, but are not restricted to, conciliation mediated by a third party acceptable to both, or in accordance with the Arbitration and Conciliation Act, 1996 and subsequent amendments.
- e) All Arbitration proceedings shall be held at Bhubaneswar, Odisha, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be in English.
- f) All disputes arising out of this agreement shall be interpreted and governed under the laws of India and under the jurisdiction of the courts of Bhubaneswar.

## 6.12. Exit Plan

- a) The selected firm will provide a systematic Exit Plan and conduct a proper knowledge transfer process to hand over operations to the Technical Team in the Production Environment at least three months before project closure. All knowledge transfers should be documented.
- b) IA will ensure capacity building of the Technical Team nominated by OCAC/ DE&S on different documentation building on maintenance of the application software and IT infrastructure (if any) provided under this contract.

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### 6.13. List of documents to be shared by SI

The list of documents that should be provided by the SI is as follows:

- Detailed business process documents
- Functional design documents
- Technical design documents, including the API Design document.
- Deployment architecture
- UI design specification
- Integration design specification
- Data design documents, including ER- Diagrams
- Policy documents for backup, server administration, network security, anti-virus etc.
- Fault tolerance plans
- Dependency Management Manual
- Test scenarios, test scripts, and test results, including UAT details.
- Traceability matrix w.r.t. Business functionality and SRS
- Integration and performance test scenarios, test scripts, and test results
- Training manuals.
- Error message & corrective actions.
- Integration plan.
- Configured and customized scripts
- Code (front end and middleware)- with proper documentation of the code.
- Stored Procedures and/or packages and/or Trigger details with proper documentation of the code.

All these project documents should confirm the standards of software engineering.

## 7. Required Bid Document Formats

### 7.1. General Bid Formats

#### 7.1.1. FORM GEN-1: Cover Letter

(To be submitted on the Letterhead of Bidder)

Dated: _____	
To	
The General Manager (Admin), Odisha Computer Application Centre, N-1/7-D, Acharya Vihar, P.O. RRL, Bhubaneswar - 751013.	
<b>Sub: Selection of Implementing Agency for Design, Development, Implementation, and Maintenance Support and Solutions of Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics &amp; Statistics (DE&amp;S), Government of Odisha</b>	
Ref: RFP Reference No. OCAC-SEGP-SPD-0031-2024-26047	
Sir / Madam,	
I, the undersigned, offer to provide the services for the proposed assignment in respect to your Request for Proposal No. OCAC-SEGP-MISC-0014-2022-XXXXX. We hereby submit our proposal which includes the pre-qualification proposal, technical proposal and commercial proposal, sealed under separate envelopes. Our proposal will be valid for acceptance up to 180 Days and I confirm that this proposal will remain binding upon us and may be accepted by you at any time before this expiry date.	
All the information and statements made in our proposal are true and correct and I accept that any misinterpretation contained in it may lead to disqualification of our proposal. If negotiations are held during the period of validity of the proposal, I undertake to negotiate on the basis of proposal submitted by us. Our proposal is binding upon us and subject to the modifications resulting from contract negotiations.	
I have examined all the information as provided in your Request for Proposal (RFP) and offer to undertake the service described in accordance with the conditions and requirements of the selection process. I agree to bear all costs incurred by us in connection with the preparation and submission of this proposal and to bear any further pre-contract costs. In case, any provisions of this RFP/ ToR/Scope including of our technical and financial proposal are found to be deviated, then you shall have rights to reject our proposal. I confirm that, I have the authority to submit the proposal and to clarify any details on its behalf.	
I understand you are not bound to accept any proposal you receive.	
Yours faithfully,	
(Authorized Signatory)	
Name:	Contact No.:
Designation:	Email ID:
Date:	Place:
Seal:	

### 7.1.2. FORM GEN-2: Bidder's Organization (General Details)

(To be submitted on the Letterhead of Bidder)

Sl. No.	Information	Details
1.	Name of Bidder	
2.	Registered Address of Bidder	
3.	Address for Communication	
4.	Address of local office in Odisha.	If the bidder has no local office at the time of bid submission, an undertaking has to be furnished on the bidder's letterhead on setting up an office within 1 month from issuance of the work order.
5.	Name, Designation, and Address of the contact person to whom all references shall be made regarding this RFP	
6.	Mobile no. of contact person:	
7.	E-mail address of contact person:	
8.	GST Number of the Firm	
9.	PAN No. of the firm	

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:



### 7.1.4. FORM GEN-4: Self-Declaration against Not-Blacklisted

(To be submitted on the Letterhead of Bidder)

Dated: _____	
To	
The General Manager (Admin), Odisha Computer Application Centre, N-1/7-D, Acharya Vihar P.O. RRL, Bhubaneswar - 751013.	
<b>Sub: Selection of Implementing Agency for Design, Development, Implementation, and Maintenance Support and Solutions of Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics &amp; Statistics (DE&amp;S), Government of Odisha</b>	
Ref: RFP Ref No. OCAC-SEGP-SPD-0031-2024-26047	
Sir,	
In response to the RFP No.: OCAC-SEGP-SPD-0031-2024-26047 for RFP titled "Selection of Implementing Agency for Design, Development, Implementation, and Maintenance Support and Solutions of Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics & Statistics (DE&S), Government of Odisha an owner/ partner/ Director of (organization name) _____ I/ We hereby declare that presently our Company/ firm is not under declaration of ineligible for corrupt & fraudulent practices, blacklisted either indefinitely or for a particular period of time, or had work withdrawn, by any State/ Central Government/ PSU.	
If this declaration is found to be incorrect, then without prejudice to any other action that may be taken, my/ our security may be forfeited in full and the tender, if any, to the extent accepted, may be cancelled.	
Thanking you,	
Yours faithfully,	
(Authorized Signatory)	
Name:	Contact No.:
Designation:	Email ID:
Date:	Place:
Seal:	

### 7.1.5. FORM GEN-5: Project Citation Format

Sl.No.	Item	Name of Supporting Document (Bid Document)	Page No. & Description <i>[Mention the document from which it is evident, like Work order, Client certificate etc. at Page:___(on which page of the bid document it is provided)]</i>
1.	Project Name:		
2.	Name of the Customer:		
3.	Contact person of the Customer with address, phone, and e-mail:		
4.	Nature of Customer (Govt. Dept./ Govt. Agency/ PSU/ Autonomous body in India etc)		
5.	Project Location:		
6.	Project Duration:		
7.	Start Date (month & year):		
8.	Completion Date (month & year):		
9.	Value of Contract/ Work Order (In INR):		
10.	Nature of Project (IT/ IT enabled service project/ Cloud transformation IT enabled service project/ etc.)		
11.			
12.	Status of Project: Completed / Ongoing (if it is ongoing, level of completion like under implementation/ UAT phase etc.)		
13.	Narrative description of the project with scope:		
14.	List of Services provided by your firm/company:		

Note: Each citation must be accompanied by documentary evidence:

Supporting Documents:

1. Work order and
2. Project completion/UAT or Go-live certificate to be provided for consideration.
3. Copy of the published RFP/ Other relevant documents mentioning the detailed scope of work in support of the required eligibility criteria

### 7.1.6. FORM GEN-6: Relevant Project Experience

#### Instructions to Bidders:

1. The Bidder must provide citations for projects executed in the last **seven (7) financial years** that demonstrate their capability to execute the OISS scope of work.
2. Generic website development, hardware supply, or basic MIS maintenance projects will **not** be evaluated and will receive zero marks.
3. Cited Projects must fall into one of the seven mandatory categories as per technical evaluation criteria
  - **Category 1:** e-Governance software project(s).
  - **Category 2:** Enterprise Data Warehouse (EDW) / Data Lake House.
  - **Category 3:** Advanced analytics or data science solution using Business Intelligence (BI) Dashboards.
  - **Category 4:** AI/ML modelling.
  - **Category 5:** Large-scale data operations such as handling of beneficiary or master records, including processes related to inclusion, exclusion, and de-duplication.
  - **Category 6:** Large-Scale Data Collection / CAPI / CAWI (serving >10,000 users).
  - **Category 7:** Containerized Microservices Deployment.

Sl. No.	Name of the Project	Category (1,2,3,4,5,6,7)	Name of Supporting Document Document	Supporting Page No. in supporting (Bid document
1				
2				

### 7.1.7. FORM GEN-7: Format for Bank Guarantee for Earnest Money Deposit

Dated: \_\_\_\_\_

To

The General Manager (Admin),  
Odisha Computer Application Centre,  
N-1/7-D, Acharya Vihar P.O. RRL, Bhubaneswar - 751013.

Sub: Selection of Implementing Agency for Design, Development, Implementation, and Maintenance Support and Solutions of Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics & Statistics (DE&S), Government of Odisha

RFP Ref. No.: OCAC-SEGP-SPD-0031-2024-26047

Sir,

Whereas <<Name of the bidder>> (hereinafter called 'the Bidder') has submitted the bid for Submission of RFP Ref. No. OCAC-SEGP-MISC-0014-2022-XXXXX, for engagement of the Implementing Agency for Design, Development, Implementation and Maintenance Support of Content Management Solution (CMS) Based Website for Directorate of Economics & Statistics (DE&S), Government of Odisha (hereinafter called "the Bid") to OCAC. Know all Men by these presents that we <<Name of the Bidder>> having our office at <<Address>> (hereinafter called "the Bank") are bound unto the Odisha Computer Application Centre (hereinafter called "the Purchaser") in the sum of XXXXXX/- (Rupees XXX XXX only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this <<Date>> The conditions of this obligation are:

- a) If the Bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender; or
  - If the Bidder has been notified of the acceptance of his tender by the Purchaser during the period of its validity: -
  - If the tenderer fails to furnish the Performance Security for the due performance of the contract; or
  - Fails or refuses to accept/execute the contract;

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to <<insert date>> and including <<extra time over and above mandated in the RFP>> from the last date of submission and any demand in respect thereof should reach the Bank not later than the above date.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- a) Our liability under this Bank Guarantee shall not exceed Rs. <<Amount in figures>> (Rupees <<Amount in words>> only)
  - This Bank Guarantee shall be valid up to <<insert date>>
  - It is a condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or

demand for payment under this Bank Guarantee on or before <<insert date>>) Failing which, our liability under the guarantee will automatically cease.

Yours faithfully,

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

**7.1.8. FORM GEN-8: Undertaking on Authenticity of IT Software and peripherals.**

(To be filled by the bidder (On Rs. 100/- non-judicial stamp paper))

Dated: _____	
To,	
The General Manager (Admn), Odisha Computer Application Centre Plot No. - N-1/7-D, Acharya Vihar P.O. - RRL, Bhubaneswar – 751013	
Sub: Selection of Implementing Agency for Design, Development, Implementation, and Maintenance Support and Solutions of Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics & Statistics (DE&S), Government of Odisha.	
RFP Ref No.: OCAC-SEGP-SPD-0031-2024-26047	
We hereby undertake that all the components/ parts/ assembly/software/service used in the equipment shall be genuine, original, and new components /parts/ assembly/ software from respective OEMs of the products, and no refurbished/ duplicate/second-hand components/ parts/ assembly/ software are being used or shall be used. In respect of the licensed operating system, we undertake that it shall be supplied along with the authorised license certificate bearing our name/logo. Also, it shall be sourced from the authorized source for use in India.	
In case, we are found not complying with the above at the time of delivery or during installation, for the equipment already billed, we agree to take back the equipment already supplied at our cost and return any amount paid to us by you in this regard and that you will have the right to forfeit our EMD/PBG for this bid or debar/ black list us or take suitable action against us.	
Yours faithfully,	
(Authorized Signatory)	
Name:	Contact No.:
Designation:	Email ID:
Date:	Place:
Seal:	

**7.1.9. FORM GEN-9: Bidder’s Authorization Certificate**

Dated: _____
To, The General Manager (Admin) Odisha Computer Application Centre (Technical Directorate of E&IT Dept, Govt. of Odisha) N-1/7-D, Acharya Vihar P.O. – RRL, Bhubaneswar – 751013
Sub: Selection of Implementing Agency for Design, Development, Implementation, and Maintenance Support and Solutions of Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics & Statistics (DE&S), Government of Odisha.
RFP Ref No.: OCAC-SEGP-SPD-0031-2024-26047
Sir,
With reference to the RFP No.: OCAC-SEGP-SPD-0031-2024-26047, Ms./Mr. <Name>, <Designation> is hereby authorised to attend meetings & submit pre-qualification, technical & commercial information as may be required by you in the course of processing the above said Bid. S/he is also authorised to attend meetings & submit technical & commercial information as may be required by you in the course of processing the above-mentioned application. Her/his contact mobile number is _____ and Email id is _____. For the purpose of validation, his/ her verified signatures are as follows.
Yours faithfully,
 (Authorized Signatory)
Name: _____ Contact No.: _____
Designation: _____ Email ID: _____
Date: _____ Place: _____
Seal: _____

**7.1.10. FORM GEN-10: Self Declaration**

SELF-DECLARATION TO BE SUBMITTED BY EACH PARTICIPATING BIDDER THAT THEIR FIRM IS NOT SANCTIONED OR DEBARRED UNDER THE WORLD BANK SYSTEM OF DEBARMENT AND CROSS-DEBARMENT.

(To be submitted on the Letterhead of Bidder)

Dated: _____	
To, The General Manager (Admin) Odisha Computer Application Centre (Technical Directorate of E&IT Dept, Govt. of Odisha) N-1/7-D, Acharya Vihar P.O. – RRL, Bhubaneswar – 751013	
<< SELF-DECLARATION TO BE SUBMITTED BY EACH PARTICIPATING BIDDER THAT THEIR FIRM IS NOT SANCTIONED OR DEBARRED UNDER THE WORLD BANK SYSTEM OF DEBARMENT AND CROSS-DEBARMENT. >>	
Yours faithfully,	
(Authorized Signatory)	
Name:	Contact No.:
Designation:	Email ID:
Date:	Place:
Seal:	

## 7.2. Technical Bid Formats

### 7.2.1. FORM TECH-1: Detailed Approach & Methodology

#### Instructions to Bidders:

The Bidder must submit a detailed Approach and Methodology (A&M) document (maximum 30 pages) that explicitly addresses the unique statistical and architectural requirements of the OISS project. Generic descriptions of the Software Development Life Cycle (SDLC) will be awarded zero marks.

The narrative must be structured exactly according to the sections below.

#### Section A: Understanding of the Scope of Work & The Statistical Ecosystem

The Bidder must demonstrate a clear understanding of the project's core objectives, moving beyond basic IT development to acknowledge the socio-economic impact of the data.

1. **Domain Understanding:** Articulate the challenges currently faced by the Directorate of Economics & Statistics (DE&S) regarding paper-based data collection, delayed reporting, and siloed line-department data.
2. **Ecosystem Vision:** Explain how the proposed OISS portal will serve as the single source of truth for state statistical data, adhering to national (MoSPI) and international standards.

#### Section B: GSBPM-Aligned Execution Strategy

The Bidder must map their proposed Agile development sprints directly to the Generic Statistical Business Process Model (GSBPM).

1. **Phase Mapping:** Detail how the technical design and build phases will support the GSBPM phases
2. **Survey Execution:** Specifically detail the methodology for deploying CAPI/CAWI/IVRS tools for field enumerators, including offline-sync capabilities and handling low-bandwidth rural connectivity during the Collect phase.
3. **Microservices CI/CD Delivery:** Explain the methodology for deploying the containerized microservices (as proposed in FORM TECH-4)

#### Section C: Legacy Data Migration & Data Quality Assessment (DQA)

As historical statistical data may contain anomalies, the Bidder must outline a rigorous data transition strategy.

1. **Data Quality Assurance Framework:** Detail the methodology for conducting the mandatory Data Quality Assessment (DQA) prior to migration.
2. **Cleansing & Imputation:** Explain the technical approach for developing automated ETL scripts.
3. **Business Rule Sign-off:** Outline the workflow for collaborating with DE&S domain experts to establish and validate data imputation rules.

#### Section D: AI/ML & Advanced Analytics Implementation

The Bidder must define their approach to operationalizing data science within the OISS portal.

1. **Mandatory Use Cases:** Detail the methodology for training, testing, and deploying the following baseline models:
  - a. Automated Anomaly Detection

- b. Predictive Modelling
- c. NLP Classification

2. Model Validation:

Section E: DPDP Act Compliance & Data Governance

Given the collection of microdata, the Bidder must detail their privacy framework.

- 1. Dynamic Masking:
- 2. Consent Management:

Section F: Change Management & Capacity Building

The Bidder must outline a strategy that goes beyond standard classroom training.

- 1. Super-User Network: Detail the plan for identifying, training, and empowering a network of "Super Users" & "Master Trainers" within DE&S and line departments.
- 2. SOP Revision: Explain the SI's role in assisting DE&S in rewriting Standard Operating Procedures (SOPs) to align with the new automated workflows.
- 3. On-the-Floor Handholding: Outline the timeline and resource allocation for extended on-site support post Go-Live to ensure sustained user adoption across all hierarchical levels.

(Authorized Signatory)

Name:	Contact No.:
Designation:	Email ID:
Date:	Place:
Seal:	

## 7.2.2. FORM TECH-2: Proposed Solution Architecture & Tech Stack

Required Fields to Add:

- **Architecture Diagram:** Must show the API Gateway, decoupling of services (IAM, Survey, Analytics), and the Polyglot Database mapping etc.
- **Technology Stack Table:** The bidder should list the specific enterprise tools they will use for: Front-end, Back-end Services, Message Broker (e.g., Kafka), Relational DB, NoSQL DB, and Container Orchestration etc.
- **Hosting/Cloud Strategy:** Detail the deployment architecture for the State Data Centre (SDC) and DR strategy.

### a. Section A: Architecture Diagram

(The bidder is required to submit the proposed architecture diagram here)

### b. Section B: Tools & Technology Stack Matrix

The Bidder must complete the following matrix. All proposed software/tools must be enterprise-grade and highly available. The Bidder must explicitly declare the licensing metric (e.g., Core-based, Named User, Concurrent User) and the exact limit provided in this bid. **If a tool requires user-based licensing, the proposed limit must accommodate the peak concurrent load of statewide survey execution.**

Component Category	Bidder's Proposed Tool / Technology / Framework
Presentation / UI Layer	
Identity & Access Management (IAM)	
API Gateway & Routing	
Microservices Backend	
Event Broker / Message Queue	
Relational Database (RDBMS)	
NoSQL Database	
Enterprise Data Warehouse	
Document Management System (DMS)	

Component Category	Bidder's Proposed Tool / Technology / Framework
GIS / Geospatial Engine	
IVRS & Telephony Gateway	
Micro-Data Archiving (NADA)	
Data Analytics Tools	
AI / ML Tools	
Container Orchestration	
CI / CD Pipeline Tools	
Distributed Logging (ELK, etc.)	
Security & PII Masking Tools	
Enterprise Workflow Management	
Application Management	
[add rows for adding more items as relevant based on proposed solution]	

**c. Section C: Hosting Strategy**

The bidder should mention their hosting strategy in this section.

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

---

### 7.2.3. FORM TECH-3: Proposed Value addition in Solution & Architecture

#### a. Section A: Innovative Use Cases

#### b. Section B: New Concepts

(Authorized Signatory)

Name:

Designation:

Contact No.:

Email ID:

Date:

Place:

Seal:

---

#### 7.2.4. FORM TECH-4: Roll Out Plan & Post-Implementation Support

A Gantt chart representation of the implementation timeline.

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

### 7.2.5. FORM TECH-5: Key Team Composition and Task Assignments

**Instructions to Bidders:** The Bidder must propose a team of highly qualified Key Professionals capable of executing a complex, microservices-based statistical ecosystem.

- The Key Professionals listed here must be present during the Technical Presentation to OCAC/DE&S.
- The Bidder is strictly prohibited from replacing these Key Professionals post-award without prior written approval from DE&S, subject to stringent penalty clauses outlined in Volume 2.

Sl. No.	Mandated Role	Name of Proposed Staff	Highest Qualification	Total Years of Industry Experience	Relevant Tech/Domain Certifications
1	Project Manager				
2	Lead Solutions Architect				
3	Lead Data Scientist (AI/ML)				
4	Data Warehouse / ETL Lead				
5	Senior Application Developer				
6	Quality Assurance (QA)				

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

### 7.2.6. FORM TECH-6: Format for Curriculum Vitae (CV) of Key Professionals

Sl. No	Category	Details
1.	Name of the Staff	
2.	Specify the role to be played in the project	
3.	Current Job Title	
4.	Total Experience	Year:      Month:
5.	Qualification	
6.	Certification	
7.	Working experience of different Domain (e.g. Data Analytics, e-Governance, Statistics etc.) with no of years.	
8.	No of projects in Govt. Sector with value more than 40 crore	
9.	Experience in IT/ITES Domain	
10.	Employment Record	Organization name: Duration and dates of entry and exit: Designation: Location(s): [add rows for citing more records]
11.	Details of Relevant Project Experience in Chronological Order:	
	Project No.	
	Name of Project:	
	Year:	
	Location:	
	Client:	
	Main project features:	

	Positions held:		
	Activities performed:		
	Government (Yes/No)	Project	
	[add rows for citing more projects]		

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

### 7.2.7. FORM TECH-7: Unpriced Bill of Material (UBOM) & Software Licenses

#### INSTRUCTIONS TO BIDDERS:

1. The Bidder must provide the comprehensive Unpriced Bill of Materials (UBOM) detailing all software, tools, subscriptions, and infrastructure sizing required to implement and run the OISS portal for the entire project duration (Implementation + 2 Years O&M).

2. **CRITICAL CLAUSE:** This UBOM must strictly align with the technical stack proposed in FORM TECH-2. If the Bidder proposes a technology in FORM TECH-2 but fails to list its required license/subscription in this UBOM, the Bidder is legally bound to provide that license/tool **free of cost** to DE&S/OCAC to meet the project SLAs.

3. **DO NOT MENTION ANY PRICES IN THIS FORM:** Mentioning prices in the Technical Bid will result in immediate disqualification. Prices are only to be filled in the BOQ / Financial Form (FORM FIN-2).

Component Category	Minimum requirement as per RFP	Licensing Model (Open Source / Perpetual / Subscription etc)	Licensing Unit (Per User/ Core/ Server/ CPU/ Enterprise/ Others)	License Quantity Proposed by Bidder	Concurrency Support per Licensing Unit	OEM & Version/ Release
Presentation / UI Layer (Web Portal & Mobile App)						
Microservices Backend Framework (e.g., Spring Boot, Node.js, Go)						
Container Orchestration (e.g., Docker, Kubernetes)						
Event Broker / Message Queue (e.g., Apache Kafka, RabbitMQ)						
Relational Database (RDBMS) (For Master Data)						
NoSQL Database (For						

Component Category	Minimum requirement as per RFP	Licensing Model (Open Source / Perpetual / Subscription etc)	Licensing Unit (Per User/ Core/ Server/ CPU/ Enterprise/ Others)	License Quantity Proposed by Bidder	Concurrency Support per Licensing Unit	OEM & Version/ Release
Unstructured CAPI Data)						
Enterprise Data Warehouse (EDW) / Data Lake						
Document Management System (DMS)						
GIS / Geospatial Engine						
Micro-Data Archiving (NADA compatible tools)						
AI / ML & Analytics Frameworks						
CI / CD Pipeline Tools (Code deployment automation)						
API Gateway & Routing (For internal/ external traffic)						
SMS Gateway Integration						
IVRS & Telephony Gateway (For automated voice surveys)						
Email / SMTP Gateway						

Component Category	Minimum requirement as per RFP	Licensing Model (Open Source / Perpetual / Subscription etc)	Licensing Unit (Per User/ Core/ Server/ CPU/ Enterprise/ Others)	License Quantity Proposed by Bidder	Concurrency Support per Licensing Unit	OEM & Version/ Release
SSL / TLS Certificates						
Identity & Access Mgmt (IAM) (SSO, RBAC, JWT)						
Inter-Service Authentication (e.g., Service Mesh, mTLS)						
Data Privacy (DPDP Act) & PII Masking Tools						
Consent Management Logging Engine						
Database & Storage Encryption Tools						
Distributed Logging & Monitoring (e.g., ELK Stack)						
Automated VAPT Tools (Integration with CI/CD)						
Container & Image Security Scanning						
Runtime Threat Detection / SIEM						

Component Category	Minimum requirement as per RFP	Licensing Model (Open Source / Perpetual / Subscription etc)	Licensing Unit (Per User/ Core/ Server/ CPU/ Enterprise/ Others)	License Quantity Proposed by Bidder	Concurrency Support per Licensing Unit	OEM & Version/ Release
Edge Protection / WAF (Web Application Firewall)						
[add rows for adding more items as relevant based on proposed solution]						

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

### 7.2.8. FORM TECH-8: Format for Declaration of the Hardware Peripherals.

(Please add/remove the relevant line(s) in case any component is required/not required based on proposed solution and the deployment of hardware in the co-location model in the SDC and provision for DR setup in a different location)

Sl. No.	Item	Quantity
1.	Web Server @32 Core each server	
2.	Application Server @ 64 Core each server	
3.	Database Server @ 64 Core each server	
4.	Data Warehouse/Analytical-Server @ 64 Core each server	
5.	GIS Server @ 64 Core each server	
6.	DMS Server @ 64 Core each server	
7.	CAPI-Digital Survey Platform Server @ 64 Core each server	
8.	Back-up Server @ 64 Core each server	
9.	Active Directory Server (Primary & Secondary)	
10.	Active Directory Solution (User-Based Cost)	
11.	Storage (500TB usable with SAN Switch & 200 TB D2D appliances with Backup software)	
12.	Network Switch (48 Port each)	
13.	Management Switch	
14.	KVM Switch	
15.	OS License for servers	
16.	DBMS License - Microsoft SQL Server	
17.	Linux Server	
18.	Database license for Data Warehouse with OLAP capability	
19.	Application Performance Monitoring Solution	
20.	Virtualization Software (only node license)	
21.	End Point Antivirus Protection	
	[add rows for adding other item(s) not mentioned above]	

The indicative BoM is for reference only. Final infrastructure sizing shall be governed by the Infrastructure Requirement Specification (IRS) prepared by the selected SI as per Volume II.

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

### 7.3. Financial Bid Formats

#### 7.3.1. FORM FIN-1: Financial Bid Covering Letter

(To be submitted on the Letterhead of Bidder)

Dated: _____	
To,	
The General Manager (Admin) Odisha Computer Application Centre (Technical Directorate of E&IT Dept, Govt. of Odisha) N-1/7-D, Acharya Vihar P.O. – RRL, Bhubaneswar – 751013	
<b>Sub: Selection of Implementing Agency for Design, Development, Implementation, and Maintenance Support and Solutions of Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics &amp; Statistics (DE&amp;S), Government of Odisha.</b>	
<b>Ref:</b> RFP Reference No. OCAC-SEGP-SPD-0031-2024-26047	
Madam/Sir,	
I/We, the undersigned, offer to provide the service for the Selection of the Implementing Agency for the Design, Development, Implementation, and Maintenance Support and Solutions of the Odisha Integrated Statistical System (OISS) portal for the Directorate of Economics & Statistics (DE&S), Government of Odisha as per RFP No. OCAC-SEGP-SPD-0031-2024-26047 and our Pre-Qualification, Technical and Financial Proposals. Our attached Financial Proposal is for the sum of <<Amount in words and figures>> exclusive of all applicable taxes and duties.	
a) BID PRICE	
We declare that our Bid Price is for the entire scope of the work as specified in the <Refer Section No.>. These prices are indicated in the Financial Bid as part of this RFP response. In case there is substantial difference between the component wise price approved by OCAC and the price quoted by the bidder, OCAC will have the rights to ask the bidder to realign their prices without impacting the total bid price. We hereby agree to submit our offer accordingly.	
e) PERFORMANCE BANK GUARANTEE	
We hereby declare that in case the contract is awarded to us, we shall submit the Performance Bank Guarantee as specified in this RFP document.	
We understand you are not bound to accept any Proposal you receive. We hereby declare that our Proposal is made in good faith, without collusion or fraud, and the information contained in the proposal is true and correct to the best of our knowledge and belief.	
We understand that our proposal is binding on us and that you are not bound to accept any proposal you receive.	
Yours faithfully,	
(Authorized Signatory)	
Name:	Contact No.:
Designation:	Email ID:
Date:	Place:
Seal:	

### 7.3.2. FORM FIN-2: Financial Bid Commercials

S.N.	Category	Qty.	Unit	Unit Rate	Total Amount
1.	Design, Development and Implementation of the OISS portal and Solution along with End-to-End Automation of all (approx. 28 no's) survey schemes of DES, AI/Analytics, and integration as per Volume 2 (including warranty)	1	Lump-Sump		
2.	Setting up, Management and Maintenance of Data Warehouse (including warranty).	1	Lump-Sump		
3.	Setting up, managing, and maintaining data science and Analytical tools, including GIS and IVRS tools, as per Volume 2 ((including warranty))	1	Lump-Sump		
4.	SSL Certification (for 3 years)	1	Year		
5.	Cyber Security Audit (CERT-in)	1	Lump-Sump		
6.	STQC Audit Certificate	1	Lump-Sump		
7.	Man-Month rate for Change Requests (Blended rate for future enhancement)	30	Man-Month		
8.	Subject Matter Expert Ref: Volume 2, No. 6.2	1	Man-Month		
9.	Hand-holding Support Ref: Volume 2, No. 6.2	1	Man-Month		
10.	Operations and Maintenance of the above for a period of one (1) year post-Go-Live and Warranty Period. <b>(Break-up to be given in FORM FIN-3).</b>	1	Year		
				<b>Sub-Total</b>	
				<b>GST (18%)</b>	
				<b>(A)Total</b>	
(IN WORDS):					

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

**7.3.3. FORM FIN-3: AMC Breakup**

**Year 3: Segregation of Components for Operations and Maintenance cost for the period of One (1) year after completion of Go-Live & Warranty Period (1 year)**

Sl. No.	Components for all systems software, Database, & Licenses & Audits, etc., as per the proposed solution	Cost of year 3 (Amt in INR)
1		
2		
	<b>Total</b>	

(Authorized Signatory)

Name:

Contact No.:

Designation:

Email ID:

Date:

Place:

Seal:

\*\*\* THE END \*\*\*