



ODISHA COMPUTER APPLICATION CENTRE  
OCAC BUILDING, N-1/7-D,  
ACHARYA VIHAR SQUARE, NEXT TO PLANETORIUM,  
BHUBANESWAR – 751013

**Short Quotation Call Notice**

Ref No.: OCAC-SEGP-INFRA/0044-2014/ 5874 Date: 14.11.2025

Sealed quotations are invited from authorized service providers / partners / dealers of NEC EPABX system for AMC (Annual Maintenance Contract) price of following EPABX system installed at OCAC.

SL	Description	Qty	Unit rate (Rs.)	Tax	Amount(Rs.)
1	AMC of NEC EPABX System, SV 8100 model small EPABX system, No. of extensions:128, No. of junctions: 24, No. of expandable ports: 512, Operator's console:, Including Telephone Maintenance.	1 no.			
			<b>Total Amount (Rs.)</b>		


**Document to be enclosed:**

1. PAN & GST Certificate.
2. Bidder has to submit Last 3 Financial Year IT Returns 2021-2022, 2022-2023, 2023-2024 Audit Reports along with Balance Sheet & Turnover Certificate signed by chartered accountant.
3. Firm Registration Certificate.
4. Authorization Letter from OEM (NEC).
5. Experience Certificate.
6. Self-Declaration not been blacklisted by any Govt. organization.
7. Past Performance / Work Orders.
8. Service Support Details.

**TERMS & CONDITIONS**

1. Provision of service - Comprehensive maintenance with labour & spares.
2. Preventive maintenance – quarterly in a year.
3. Payment shall be made on half yearly basis (50% of order value of AMC) after successful completion of each six-month service or alternatively 50% of order value may be released in advance on submission of Bank Guarantee against 50% of order value of AMC.

The quotation should reach the undersigned on or before dt. 24.11.2025. The authority reserves the right to accept/reject any or all the quotations without assigning any reason thereof.

  
14.11.2025

Administrative Officer

Administrative Officer  
Odisha Computer Application Centre  
Bhubaneswar-751013

C.C.

1. Sri B.K. Mohanty, DPO to publish the notice in OCAC web site.
2. Notice Board for information of bidders.