



**Odisha Computer Application Centre
N-1/7-D, Acharya Vihar Square
Bhubaneswar**

Short Quotation Call No: OCAC-OTC/23/2024/3098/ dtd. 19 /07/2024 .

Sealed quotations are invited from the Bidder to supply and installation of Glow Signage (English) at ODISHA TECHNOLOGY CENTRE, Government of Odisha, Bhubaneswar, Odisha, PIN-751013, Phone: +91-674-2390268, E-mail: gm_ocac@ocac.in, ao.ocac@odisha.gov.in.

Last Date of submission of Quotation	29 /07/2024 by 2:00 PM
Place of submission of Quotation document	Odisha Computer Application Centre

The authority reserves the right to accept/reject any and part of there or all the tenders and without assigning any reason thereof.

-Sd-

**GENERAL MANAGER (Admn.)
ODISHA COMPUTER APPLICATION CENTRE
PLOT NO.-N-1/7-D, ACHARYA VIHAR
SQUARE, P.O.-RRL, BBSR-13
PHONE: 91-674-2567280, 2567064, 2567295
FAX: 91-674-2567842**

CC: OCAC Notice Board

Section-2

General Terms & Conditions

1. Scope of work

Scope of work includes supply and installation with warranty support as detailed in the specifications for following items:

1. ODISHA TECHNOLOGY CENTRE (English) (Glow Signage)

Fabrication and supply of LED BLOCK LETTERS in English 4.0ft tall Individual Letters of 3mm Imported Acrylic Sheets (Computerized Laser Cut) Block Letters of 3" raising each sides. Imported Modular LED Fitting inside the letters to glow up from inner side. Power supply for DC by suitable transformers wiring from inner side for constant illumination ISI marked Power supply with 1 year warranty.

Frame

The base is MS frame structure box that is to hold the individual block letters aligned with MS Hangers to be installed from 11 feet parapet wall at the terrace. The height of the frame are usually 3–4 feet, The frame should be anchored to the parapet wall using an L-angle hanger at every 5 feet.

Primer

The primer should be one coat of zinc phosphate of 35 micron DFT,

Paint

The paint should be mixed as per the manufacturer's specifications to get the desired color. The paint should be applied in two or more coats to achieve 80 micron DFT (40 micron DFT each coat).

Including all Lifting/shifting, Power Supply/wiring from the ground level.

2. Eligibility Criteria

1. The bidder should be a company registered in Odisha under Indian Companies Act, 1956 or a partnership firm registered under Indian Partnership Act, 1932 and operating since last 3 years from the date of publication of tender document. It should be registered with GST Authorities.
2. The bidder should furnish the copy of GST registration certificate and PAN card.
3. Consortiums are not allowed.
4. The Bidder should have valid ISO 9001 Certification.
5. The firm should have a local office at Bhubaneswar.
6. The firm should have executed minimum 02 Nos. of similar nature of work with in latest 3 years with State Government/ Institutions/PSU.

Necessary supporting documents on fulfilment of eligibility criteria should be attached for authentication along with a signed copy of the tender document to indicate acceptance of all terms and conditions set forth in the tender. Organizations failing to provide complete information on any of the requirements are liable to be rejected.

3. Time of completion of the project

Supply and installation of Glow Signage at ODISHA TECHNOLOGY CENTRE, Government of Odisha shall be completed within **2 Weeks** from the date of issue of Purchase Order. On site warranty support to be provided as mentioned in the specifications (1 year).

4. Rejection / Replacement

- a. Articles not approved during inspection shall be rejected and will have to be replaced by the supplier(s) at his own cost within 3 business days or the time fixed by Competent Authority.
- b. The Bidder shall provide comprehensive, end-to-end service including supply and installation of Glow Signage in case of physical damage until delivered to ODISHA TECHNOLOGY CENTRE, Government of Odisha, Bhubaneswar, Odisha, PIN-751012, Phone: +91-674-2390268, E-mail: Gm_ocac@ocac.in.ao.ocac@ocac.in.

5. Payment Terms

1. 100% of payment of Purchase Order cost will be made after successful delivery and installation of Glow Signage at ODISHA TECHNOLOGY CENTRE.

Sd/-

General Manager (Admn.)

Section-3

Commercial Schedule

SI#	Items	UoM	Quantity	Base Price	GST	Unit cost including GST	Total Cost
A	B	C	D	E	F	G=E+F	H=DXG
1	Fabrication and supply of LED BLOCK LETTERS in English	Nos.	01				

In Words
(Rupees _____) only.

Prices shall be quoted inclusive of all taxes, duties, freight and forwarding.

Seal & Signature of the Bidder