



**ODISHA COMPUTER APPLICATION CENTRE
BHUBANESWAR**

RFP DOCUMENT

RFP Enquiry No. - OCAC-IFITP-PROP-0002-2024/24052

Procurement, Supply & Installation of Holographic Telepresence Room at OCAC

Period of Sale of RFP Document	: Dt. 14-03-2024 to 06-04-2024 by 3:00 PM
Last date for receiving queries	: Dt. 19-03-2024 by 3:00 PM
Pre Bid Conference	: Dt. 21-03-2024 at 3:00 PM
Issue of Corrigendum (if required)	: Dt. 27-03-2024
Last Date for Submission of RFP	: Dt. 06-04-2024 by 3:00 PM
Place of Submission of RFP Document:	Odisha Computer Application Centre Plot No.-N-1/7-D, Acharya Vihar Square, RRL Post Office, Bhubaneswar-751 013
Date and Time of RFP Opening	: General & Technical Bid: Dt. 06-04-2024 at 4:00 PM
Financial Bid	: Intimate later
Cost of RFP Document	: ₹11,200/- (Inclusive of 12% GST)

Important: - The RFP document fee must be submitted before the Pre-Bid Conference at Odisha Application Centre (OCAC) Bhubaneswar office, failing which the bidder will neither be allowed to attend the pre-bid conference nor their queries be entertained by OCAC.

Place:
Date:

Signature & Seal of the Bidder

Disclaimer

The information contained in this Request for Proposal (hereinafter referred to as "RFP") document provided to the Bidders, by the Odisha Computer Application Centre (OCAC) Odisha, or any of its employees, is provided to the Bidder(s) on the terms and conditions set out in this RFP document and all other terms and conditions subject to which such information is provided.

The purpose of this RFP document is to provide the Bidder(s) with information to assist in the formulation of Proposals. This RFP document does not aim to hold all the information each Bidder may require. This RFP document may not be appropriate for all persons, and it is not possible for the Odisha Computer Application Centre (OCAC) Odisha and its employees to consider the business/investment objectives, financial situation and particular needs of each Bidder who reads or uses this RFP document. Each Bidder should conduct its own investigations and analysis and should check the accuracy, reliability and completeness of the information in this RFP document and where necessary obtain independent advice from appropriate sources. Odisha Computer Application Centre (OCAC) Odisha and its employees make no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of the RFP document. Client Department also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in the Bidding Documents.

Information provided in the RFP Document to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. OCAC/Client Department accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The issue of this RFP Documents does not imply that the OCAC/Client Department is bound to select a Bidder or to appoint the Selected Bidder or Service Provider for the Project and the OCAC/Client Department reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of its Bid including but not limited to preparation, copying, postage, delivery fees, uploading, expenses associated with any demonstrations or presentations which may be required by OCAC/Client Department or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the OCAC/Client Department shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Selection process. OCAC may, in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information in this RFP document.

Place:
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Instruction to Bidders for Online Bid Submission

e-Nivida is the complete process of e-tendering, from publishing of Tenders/RFPs online, inviting online bids, evaluation and award of contract using the system. You may keep a watch of the Tenders/RFPs floated under <https://enivida.odisha.gov.in>

Bidder Enrolment can be done using “Bidder Enrolment”.

The instructions given below are meant to assist the bidders in registering on the e- Nivida Portal, and submitting their bid online on the portal as per uploaded bid. More information useful for submitting online bids on the e-Nivida Portal may be obtained at: <https://enivida.odisha.gov.in>

GUIDELINES FOR REGISTRATION:

1. Bidders are required to enroll themselves on the e-Nivida Portal <https://enivida.odisha.gov.in> or click on the link “Bidder Enrollment” available on the home page of e-RFP Portal by paying the Registration fee of Rs.2,500/- + Applicable GST.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication with the bidders.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Only Class III Certificates with signing + encryption key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID /password and the password of the DSC / e-Token.
7. The scanned copies of all original documents should be uploaded in pdf format on e-RFP portal.
8. After completion of registration payment, bidders need to send their acknowledgement copy on our help desk mail id odishaenivida@gmail.com, for activation of the account.

SEARCHING FOR RFP DOCUMENTS

1. There are various search options built in the e-RFP Portal, to facilitate bidders to search active RFPs by several parameters.
2. Once the bidders have selected the RFPs they are interested in, then they can pay the RFP fee and processing fee (NOT REFUNDABLE) by net-banking / Debit / Credit card then you may download the required documents / RFP schedules, Bid documents etc. Once you pay both fee RFPs will be moved to the respective ‘requested’ Tab. This would enable the e- RFP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the RFP document.

PREPARATION OF BIDS

Place:
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1. Bidder should take into account any corrigendum published on the RFP document before submitting their bids.
2. Please go through the RFP advertisement and the RFP document carefully to understand the documents required to be submitted as part of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the RFP document / schedule and generally, they can be in PDF formats. Bid Original documents may be scanned with 100 dpi with Colour option which helps in reducing size of the scanned document.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g., PAN card copy, GST, Annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Documents” available to them to upload such documents.
5. These documents may be directly submitted from the “My Documents” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process. Already uploaded documents in this section will be displayed. Click “New” to upload new documents.

SUBMISSION OF BIDS

1. Bidder should log into the website well in advance for the submission of the bid so that it gets uploaded well in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the RFP document as a token of acceptance of the terms and conditions laid down by Department.
3. Bidder has to select the payment option as per the RFP document to pay the RFP fee / RFP Processing fee & EMD declaration as applicable and enter details of the instrument.
4. In case of BG bidder should prepare the BG as per the instructions specified in the RFP document. The BG in original should be posted/couriered/given in person to the concerned official before the Online Opening of Financial Bid. In case of non-receipt of BG amount in original by the said time, the uploaded bid will be summarily rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the RFP document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the yellow Coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

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6. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
7. The uploaded bid documents become readable only after the RFP opening by the authorized bid openers.
8. Upon the successful and timely submission of bid click "Complete" (i.e. after Clicking "Submit" in the portal), the portal will give a successful RFP submission acknowledgement & a bid summary will be displayed with the unique id and date & time of submission of the bid with all other relevant details.
9. The RFP summary has to be printed and kept as an acknowledgement of the submission of the RFP. This acknowledgement may be used as an entry pass for any bid opening meetings.

For any clarification in using eNivida Portal:

1. Any queries relating to the RFP document and the terms and conditions contained therein should be addressed to the RFP Inviting Authority for a RFP or the relevant contact person indicated in the RFP.
2. Any queries relating to the process of online bid submission or queries relating to e-RFP Portal in general may be directed to the Helpdesk Support.

Please feel free to contact e-Nivida Helpdesk (as given below) for any query related to e-tendering.

Phone No. 011-49606060

Mail id: - odishaenivida@gmail.com

Place:
Date:

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SECTION-I

NOTICE INVITING RFP

Sealed RFPs are invited from the reputed Bidders/System Integrators to undertake the work for Procurement, Supply & Installation of Holographic Telepresence Room at Odisha Computer Application Centre (OCAC) Premises. RFP document shall be downloaded from the web site www.ocac.in and www.odisha.gov.in from 14-03-2024 to 06-04-2024 by 3:00 PM. The RFP non-refundable document fee of ₹11,200/- (Rupees Eleven Thousand and Two Hundred Only Inclusive of 12% GST) shall be deposited in the shape of Demand Draft (DD) drawn in favour of Odisha Computer Application Centre (OCAC), Bhubaneswar. The RFP document fee can also be transfer online through NEFT to Account Name – OCAC Training, Union Bank of India, Acharya Vihar Branch, Bhubaneswar Account Number 149311100000195, IFSC Code-UBIN0814938. In case of NEFT, online transfer of RFP Document fee, the firm must mention the Firm name, Amount Transfer with Transaction ID, Tender Enquire Number, GST No to the mail id mentioned in the RFP. **The authority reserves the right to accept/reject any and part of there or all the RFPs and without assigning any reason thereof.**

GENERAL MANAGER (Admn.)

ODISHA COMPUTER APPLICATION CENTRE

PLOT NO.-N-1/7-D, ACHARYA VIHAR SQUARE, P.O.-RRL, BBSR-13

PHONE: 91-674-2567280, 2567064, 2567295

FAX: 91-674-2567842

Place:
Date:

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SECTION – II

INVITATION FOR BIDS

1.1 INTRODUCTION

Odisha Computer Application Centre (OCAC), Bhubaneswar invites competitive bid proposals from interested Bidders/System Integrators towards Procurement, Supply & Installation of Telepresence Room for visitors which can offer a dynamic, informative and engaging experience that contributes to a positive perception of the organization.

1.2. OBJECTIVES

A Holographic Telepresence Room involves the use of specialized technology to create a three-dimensional/stereoscopic visual experience for Visitors. The goal is to present images that appear to have depth, allowing viewers to perceive a more immersive and realistic environment. Telepresence involves creating the illusion of depth by projecting stereoscopic images.

Creating an Immersive Telepresence Room at OCAC would indeed be an innovative approach to engaging visitors and stakeholders in the institution's history, achievements, mission and future endeavors. Utilize immersive technologies such as virtual reality (VR) or augmented reality (AR) to offer virtual tours of OCAC's campus, showcasing its facilities, art studios, galleries and other important spaces. Visitors could explore the campus remotely, gaining a sense of the environment and facilities.

Overall, an Immersive Telepresence Room would serve as a dynamic hub for communication, collaboration, and engagement within the OCAC community, as well as with external audiences. By leveraging immersive technologies and interactive experiences, OCAC can effectively communicate its story, mission, and aspirations in a compelling and accessible manner. The key benefits of the project are follows:

1. Visitors will be entertained and engaged while waiting for appointments & meetings.
2. The waiting time will be effectively used to educate visitors about the organization, its history, achievements, and future goals.
3. Will create a visually appealing virtual reception area to welcome visitors to the Telepresence room.
4. Will help in providing a panoramic overview of the different designated IT Towers in the state and its facilities.

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5. Will create dedicated showcases displaying awards, recognitions, and significant achievements.
6. Will help in creating an immersive brand experience that aligns with OCAC's identity.
7. Using state of the art technologies like stereoscopic content, virtual human, AI and XR will further enhance the OCAC brand.

SECTION-III

GENERAL TERMS & CONDITIONS

Place:
Date:

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1. Scope of Work

Scope of work includes Procurement, Supply & Installation of Holographic Telepresence Room at OCAC. The selected bidder shall be responsible for execution of the following work.

- Site visit, survey & feasibility for identification/validation of the actual place for implementation of Holographic Telepresence is to be undertaken by the prospective bidder at OCAC. The officer in-charge of OCAC shall coordinate to provide the necessary information. The bidder shall be responsible for all costs incurred in connection with participation in the bid process including site visits.
- The bidder shall design the state-of-the-art Telepresence Room layout that maximizes engagement and functionality.
- The proposed size of the state-of-the-art Telepresence Room is minimum 35 feet X 40 feet.
- The bidder shall procure, supply and install all components of the proposed Holographic Telepresence Solution (hardware, software, firmware etc.) and shall ensure smooth functioning of the equipment.
- The builder will not just create stereoscopic content to be presented but will also build AI powered virtual host which can answer relevant questions.
- Procuring high-quality telepresence equipment, including but not limited to:
 - ✓ High-definition audios
 - ✓ High-fidelity microphones
 - ✓ Large display screens
 - ✓ Interactive touch panels
 - ✓ Immersive audio systems
 - ✓ Provide suitable acoustics
 - ✓ Secure networking equipment
 - ✓ Furniture and fixtures conducive to collaboration and comfort.
 - ✓ Supplying all necessary components, ensuring compatibility and seamless integration.
 - ✓ Installing and configuring all equipment to ensure optimal performance.
 - ✓ Conducting thorough testing and quality assurance procedures to guarantee functionality.
- Providing comprehensive training to OCAC staff on the operation and maintenance of the Telepresence Room.
- The selected bidder shall be responsible to provide on-site warranty and maintenance support for the supplied item for a period of 3 Years.

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- All the hardware, software and services required to meet the required functionalities should be supplied by the selected bidder.
- The installation & commissioning shall include all the components and sub-components like cables such as fiber, ethernet etc., connectors, infrastructure setup including hardware and software licenses, accessories and other components required for smooth commissioning of the solution as a part of the RFP requirement, should be supplied by the bidder.
- The warranty and operation & maintenance support shall start from the date of User Acceptance Test (UAT)/Go-live.

2. Eligibility Criteria

- i. The bidder should be a registered firm under company's act 1956 for last five years from the date of floating of the RFP. The bidder should furnish the Company registration certificate, GST registration certificates, Copy of PAN card and up to date IT return till 31st March 2023 along with the RFP document.
- ii. Consortiums are not allowed.
- iii. The firm should have a local office at Bhubaneswar. If the presence is not there in the state, the bidder should give an undertaking for establishment of a project office, within one month of award of the contract.
- iv. The average annual turnover of the bidder for last three Financial Years (i.e. FY 2020-21, 2021-22 & 2022-23) should be minimum 1 Crore or above.
- v. The bidder has to submit the valid authorization certificate(s) from the Original Equipment Manufacturer (OEM).
- vi. Proof of successful execution of **minimum one** similar time bound projects (i.e. Experience of building experience center, themed attraction, telepresence rooms or direct involvement in any audio visual commercial center) during the last five Financial Years **ending 31st march 2023** must be submitted.
- vii. The bidder should not be under a declaration of ineligibility for corrupt and fraudulent practices issued by Government of India or any State Government/PSU in the country of India. A self-declaration certificate to this effect should be enclosed

Necessary supporting documents on fulfillment of eligibility criteria should be attached for authentication along with a signed copy of the RFP document to indicate acceptance of all terms and conditions set forth in the RFP. Organizations failing to provide complete information on any of the requirements are liable to be rejected.

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3. Cost of RFP Document

RFP Document shall be downloaded from the official site mentioned in the RFP. The bidders are required to deposit the non-refundable RFP document Fee of ₹11,200/- (Rupees Eleven Thousand and Two Hundred Only Inclusive of 12% GST) in shape of an account payee Demand Draft in favor of Odisha Computer Application Centre and payable at Bhubaneswar. Bidder should submit GST No along with RFP Document fees. The scan copy of the DD and receipt of tender document fees has to be enclosed along with the proposal General/Pre-qualification bid documents. However, if the bidder has already deposited the tender fees during Pre-Bid, then the copy of the receipt must enclose in the Pre-Qualification Bid.

The RFP document fee can also be transfer online through NEFT to Account Name – OCAC Training, Union Bank of India, Acharya Vihar Branch, Bhubaneswar Account Number 149311100000195, IFSC Code-UBIN0814938. In case of NEFT online transfer of RFP Document fee, the firm must mention the Firm name, Amount Transfer with Transaction ID, Tender Enq. Number, GST No to the mail id mentioned in the RFP Schedule in the Pre-Bid Query.

4. Pre-Bid Conference / Meeting: -

The bidder or its official representative (not more than two representatives per bidder) is invited to attend the pre-bid meeting. The objective of this meeting is to address the generic queries of the prospective bidders related to the RFP document. Bidders are requested to submit their queries by e-mail in excel format only to **oswan@gmail.com** as per the format given in **Annexure-G6** on or before 19-03-2024 by 3:00 PM.

Only the bidders, who have deposited the RFP document fee in shape of DD in favour of “Odisha Computer Application Centre (OCAC), Bhubaneswar” are allowed to attend the pre-bid conference/meeting and submit their pre-bid queries in the specified format. Such bidders can download the RFP document from the specified website and submit the queries as per the format given in the RFP document. Failure to submitted the queries in the asked format will result in rejection of queries. If same bidder submits the query in multiple mail ids, then the bidder’s query will be rejected.

OCAC authority reserves the right not to respond to any/all queries raised or clarifications sought if, in their opinion and at their sole discretion, they consider that it would be inappropriate to do so or do not find any merit in it.

5. Time of completion of Project:

Procurement, Delivery and Installation work shall be completed within **8 weeks** from the date of issue of Purchase Order. In case of delay in Delivery & Installation beyond 8 weeks’ period,

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penalty shall be applicable in terms of increase in warranty period by one month for delay of a week or part thereof.

6. Earnest Money Deposit:

- a) EMD is to be furnished by the bidder as mentioned below along with the RFP.

Sl.No.	Category Description	EMD Amount
1	Procurement, Supply & Installation of Holographic Telepresence Room at OCAC	₹6,00,000/-

- b) The EMD shall be only in the form Bank Guarantee (BG)/Account Payee Demand Draft (DD) from any Nationalized/Scheduled Commercial Bank in favor of Odisha Computer Application Centre (OCAC) payable at Bhubaneswar. The EMD should be valid for a minimum period of 90 days from the last date of submission of the Bid.
- c) Vender should write the organization name at the back side of the DD.
- d) The demand draft shall be submitted along with General bid envelope. Bids without EMD shall be rejected.
- e) The EMD shall be forfeited if a bidder withdraws its bid during the period of bid validity.
- f) The EMD of unsuccessful bidders will be returned to them within a month of selection of vendors.
- g) In case of a successful bidder the EMD may be forfeited if the bidder fails to accept the Purchase Order.

7. Performance Bank Guarantee (PBG)

The bidder shall furnish a Performance Bank Guarantee (PBG) of 10% (ten percent) of the quoted price without GST from any Nationalized/Scheduled Commercial Bank in the prescribed format in favour of Odisha Computer Application Centre (OCAC) within 30 days of issuance of work order. The PBG will be valid for the entire contract period.

8. Payment Term

1. **40%** of the payment will be made after successful delivery/verification of equipment at OCAC site. (Supporting Documents - Original Delivery Challan, Original Invoice & acknowledgement of confirmation of delivery from OCAC authority)
2. **40%** of the payment will be made after successful Installation, Implementation, User Acceptance Test (UAT) and Training. (Supporting Documents - Installation Certificate, Warranty Certificate of the installed equipment & Training Completion Certificate & Final Sign-Off from OCAC).
3. Balance 20% of the Contract Value will be released on Quarterly Basis i.e., in **20**

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Quarters during the Operation & Maintenance Period. (Supporting Documents - On submission of Manpower attendance sheet deployed at OCAC with seal and signature of the bidder after the end of respective quarter. The Operation & Maintenance Period will start from the date User Acceptance Test (UAT).

9. Offer Validity Period

The RFP offer must be valid for **180 days**. Any offer falling short of the validity period is liable for rejection.

10. Warranty and Support

All the items should have **3 Years** of on-site comprehensive warranty covering all parts from the date of acceptance of the items by OCAC. Confirmation from the OEM is required for the warranty of 1 Year. The items should be repaired by 5.00 pm on the same day in case of reporting of the defect in the forenoon and should be repaired by 12.00 noon next day in case of reporting of the defect in the afternoon. In case of vendor failing above standards, a stand by arrangement should be provided till the equipment is repaired, beyond which a penalty of 0.5% of the equipment cost to be borne by the selected bidder and the warranty period of such item will be extended one week for each week of delay. Penalty amount will be settled from PBG value.

11. Rejection

Before acceptance of the items if the equipment supplied by the vendor is found defective in materials or workmanship or otherwise not in conformity with the requirements of the contract, the purchaser shall have the right to either reject or to request in writing for rectification of the defects. Then the vendor shall with utmost diligence, at his own expense, make good the defects so specified or replace the defective equipment if the vendor fails to do so, the purchaser either.

- h) May at its option to replace or rectify such defective equipment and charge to the vendor the excess cost incurred by the purchaser plus 15% (Fifteen percent) extra as administrative charges.

OR

- ii) Terminate the contract for default. Further, in the event, the vendor is not able to rectify or replace the faulty equipment within reasonable time, the decision of the Odisha Computer Application Centre, Bhubaneswar shall be final.

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12. Delay in completion of the Project

The time schedule for completion of the project as mentioned in Clause-5 above is very important and the bidder must take utmost care to complete the delivery and installation within scheduled time. If the work is delayed for any reason for which Odisha Computer Application Centre or client organization are not responsible, a penalty @0.5% of the cost of the purchase order will be charged to the supplier for a delay of one week or part thereof, subject to maximum 5% of the cost of the purchase order.

The purchaser reserves the right to cancel the order if it is not executed within the prescribed completion time and forfeit the entire **EMD** amount. Delay in supply / installation / Commissioning in the part of the supplier for materials/equipments shall be treated as delay in the delivery/ installation of the goods. The purchaser reserves the right to cancel the order in full or in part. In the event of such cancellation, the purchaser shall have the right to **collect penalty from the performance bank guarantee**. However, for valid reasons (like any unavoidable situation at the client site) duly notified in advance and considered by the purchaser, revised delivery schedule may be accepted at the sole discretion of the purchaser.

13. Force Majeure Condition

If the execution of the contract/supply order is delayed beyond the period stipulated in the supply order as result of outbreak of hostilities, declaration of an embargo or blockade of fire, flood, acts of God, then OCAC may allow such additional time by extending the project execution timeframe as considered to be justified by the circumstances of the case and its decision will be final. If additional time is granted by the OCAC, the supply order shall be read and understood as if it had contained from its inception the execution date as extended.

14. Standards

The materials/equipments shall confirm to the National / International standard as applicable.

15. Insurance of Equipments

The materials to be supplied should be **insured** by the vendor on behalf of the purchaser from his warehouse to the installation site. The insurance coverage should cover the transport of materials by Rail/Road to the destination and till handing over the same to the client after successful installation. The materials/equipment found lost or damaged in transit or during installation and commissioning should be immediately replaced to avoid delay in commissioning the equipments.

16. Installation Supervision and Services

The supplier shall depute experienced persons for installation and testing of equipment supplied.

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17. Replacement

If the material/ equipment or any portion thereof gets damaged or lost during the transit and installation, the vendor shall effect the replacement of such materials/ equipment within a reasonable **agreed** time or **15 days whichever is earlier** to avoid delay in commissioning the equipment.

18. Purchaser's Procurement Rights

Without incurring any liability, whatsoever to the affected bidder or bidders, the Purchaser reserves the right to:

- i) Amend, modify, or cancel this RFP and to reject any or all proposals without assigning any reason.
- ii) Change any of the scheduled dates stated in this RFP.
- iii) Reject proposals that fail to meet the RFP requirements.
- iv) Should the Purchaser be unsuccessful in negotiating a contract if **required** with the selected bidder, the Purchaser will begin contract negotiations with the next best value bidder in order to serve the best interest.
- v) Make typographical correction or correct computational errors to proposals.
- vi) Request bidders to clarify their proposal.

19. Inspections

- i) The representatives of Odisha Computer Application Centre shall have the right to make inspection during the execution of work at the site.
- ii) The items of supply/installation shall be verified by the authorized representatives of OCAC during final inspection and the bills shall be submitted by the party after such inspection.

20. Other Instructions

- a) The bidder must organize the bid in accordance with the format specified in the RFP document.
- b) The RFPs not submitted in the prescribed format or incomplete after due date in any sense are liable to be rejected.
- c) OCAC is not responsible for non-receipt of RFPs within the specified date and time due to any reason including postal delay or holidays.
- d) The rates should be valid for a minimum period of 180 days.
- e) OCAC reserves the right to accept or reject any bid without assigning any reason thereof and OCAC's decision in this regard will be treated as final.
- f) OCAC reserves right to cancel the Purchase Order in the event of one or more of the following situations:

- a. Delay in delivery and installation beyond the specified period for delivery

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- b. Major discrepancy in hardware & other components noticed during any stage of the project
- g) OCAC reserves the right to ask for any type technical clarification and make technical presentation before technical committee members failing which it may leads to CANCEL the bid.
- h) OCAC reserves the right to inspect the machines to verify the genuineness and conformity with the specifications of the machines delivered.
- i) Un-signed & un-stamped bid shall not be accepted.
- j) Undertaking for subsequent submission of any of the document asked in the RFP will not be entertained under any circumstances. However, OCAC reserves the right to seek fresh set of documents or seek clarifications on the already /submitted documents.
- k) Upon verification, evaluation / assessment, if in case any information furnished by the vendor is found to be false/incorrect, their total bid shall be summarily rejected and no correspondence on the same, shall be entertained.
- l) No deviations from RFP terms and conditions will be accepted. Any violation thereof will lead to the rejection of the bid.
- m) OCAC will not be responsible for any misinterpretation or wrong assumption by the vendor.
- n) OCAC reserves the right to alter / increase / decrease the quantity of items, as the case may be, to meet the requirements at any point of time.
- o) OCAC is not responsible for non-receipt of RFPs within the specified date and time due to any reason including postal delay or holidays.
- p) Over-writing/over-typing or erasing of the figures are not allowed and shall render the RFP invalid.

OCAC reserves the right to alter / increase / decrease the hardware requirements, as the case may be, to meet the requirements at any point of time.

21. Detailed Evaluation

- i) Only the bids considered to be substantially responsive shall be considered for detailed evaluation.
- ii) The evaluation of the RFP will be made on the basis of least cost for the entire range of product (sum of all quoted prices inclusive of taxes). In case there is any discrepancy between unit price & total price, the unit price will prevail.
- iii) The purchaser shall evaluate each bid in detail in respect of Technical specifications; Price quoted and compares them with other bids in the above mentioned aspects.
- iv) The purchaser reserves the right to evaluate each item either by basic configuration or by combining with one or more of the options asked. Purchaser's decision in this matter shall be final and binding.

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Signature & Seal of the Bidder

- v) The purchaser reserves the right to negotiate specifications, prices during evaluation if found necessary.

22. Jurisdiction of High Court of Odisha

Suites, if any arising out of the contract shall be filed by either party in a court of Law to which the jurisdiction of the High Court of Odisha extends.

23. Right to Reject/Accept The RFP

The purchaser reserves the right either to reject or accept any or all RFPs. The purchaser has exclusive right to alter the quantities of materials at the time of placing the final purchase order. After placing the purchase order, the purchaser may order to defer the delivery of the material. It may be clearly understood by the tenderer that the purchaser need not assign any reason for the above action.

24. Final Authority

The final authority for payments will be the consignee except otherwise specifically stated and if the vendor/supplier desires to appeal against any matter he shall appeal to Odisha Computer Application Centre, N-1/7-D, Nayapalli, near Planetarium, Acharya Vihar square, Bhubaneswar-751013 whose decision on such matters shall be final and conclusive.

25. Dispute Resolution

Any dispute or difference, whatsoever, arising between the parties to this agreement arising out of or in relation to this agreement shall be amicably resolved by the Parties through mutual consultation, in good faith and using their best endeavours. Parties, on mutual consent, may refer a dispute to a competent individual or body or institution or a committee of experts appointed by OCAC (Nodal Authority) for such purpose and abide by the decisions thereon.

On non settlement of the dispute, same shall be referred to the commissioner-cum-secretary to Government, IT department, and Government of Odisha for his decision and the same shall be binding on all parties, unless either party makes a reference to arbitration proceedings, within sixty days of such decision.

Such arbitration shall be governed in all respects by the provision of the Arbitration and Conciliation Act, 1996 or later and the rules framed there under and any statutory modification or re-enactment thereof. The arbitration proceeding shall be held in Bhubaneswar, Odisha.

Accepting all above terms and conditions.

Place:
Date:

Signature & Seal of the Bidder

Annexure: G-1
(To be in Company letter head)

Bidder's General Information

Sl. No.	Information	Details
1.	Name of Bidder	
2.	Registered Address of Bidder	
3.	Address for Communication	
4.	Name, Designation and Address of the contact person to whom all references shall be made regarding this Tender	
5.	Telephone no. of contact person:	
6.	Mobile no. of contact person:	
7.	Fax no. of contact person:	
8.	E-mail address of contact person:	
9.	GST Number of the Firm	
10.	PAN No. of the firm	
11.	EPF Registration No	
12.	ESIC Registration No.	
13.	Address of local office in Odisha, if any	
14.	Name and contact details of the contact person in Odisha, if any	
15.	Average Annual Turnover: FY 2020-21 FY 2021-22 FY 2022-23	

Place:
Date:

Signature & Seal of the Bidder

Self Declaration

Date : _____

Ref : RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024/24052, Dt: 14-03-2024

To,

ODISHA COMPUTER APPLICATION CENTER

OCAC BUILDING, PLOT NO. N1/7-D,

RRL POST OFFICE, BHUBANESWAR-751 013

In response to the invitation No. RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024/24052, Dt: 14-03-2024, Ms. / Mr. _____, as a _____, I / We hereby declare that our company _____ is having unblemished past record and have not been declared blacklisted by any Central/State Government institution and there has been no pending litigation with any government department on account of similar services. I/We further declare that our company has not defaulted in executing any Government order in the past.

Signature of witness

Date:

Place:

Signature of the Bidder

Date:

Place:

Place:
Date:

Signature & Seal of the Bidder

Annexure: G-3
(To be in Company letter head)

Representative Authorization Letter

Date : _____

Ref : **RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024/24052, Dt: 14-03-2024**

To,
ODISHA COMPUTER APPLICATION CENTER
OCAC BUILDING, PLOT NO. N1/7-D,
RRL POST OFFICE, BHUBANESWAR-751 013

Ms. /Mr. _____ is hereby authorised to sign relevant documents on behalf of the company in dealing with invitation RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024/24052, Dt: 14-03-2024. He is also authorised to attend meetings & submit technical & commercial information as may be required by you in the course of processing above said application.

Thanking you,

Authorized Signatory
Representative Signature

Signature attested

Place:
Date:

Signature & Seal of the Bidder

Annexure: G-4
(To be in Company letter head)

Acceptance of terms & conditions contained in the RFP documents

To

The General Manager (Admin.)
Odisha Computer Application Centre
OCAC Building, Plot No. N-1/7-D
Acharya Vihar Square
RRL Post Office, Bhubaneswar
Odisha - 751013

Sir,

I have carefully gone through the terms & conditions contained in the RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024/24052, Dt: 14-03-2024, – regarding **“Procurement, Supply & Installation of Holographic Telepresence Room at OCAC”**.

I declare that all the provisions of this RFP Document are acceptable to my company. I further certify that I am an authorised signatory of my company and am, therefore, competent to make this declaration.

Signature of witness
Date:
Place:

Signature of the Bidder
Date:
Place:

Place:
Date:

Signature & Seal of the Bidder

Pre-Bid Queries Format**RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024, Dt: 14-03-2024/24052****Name of the Company/Firm:**

RFP Fee Receipt No. _____ Dated _____ for Rs. _____/-

Name of Person(s) Representing the Company/ Firm:

Name of Person	Designation	Email-ID(s)	Tel. Nos. & Fax Nos.

Company/Firm Contacts:

Contact Person(s)	Address for Correspondence	Email-ID(s)	Tel. Nos. & Fax Nos.

Query / Clarification Sought:

Sl.No.	RFP Page No.	RFP Clause No.	Clause Details	Query / Suggestion / Clarification

Note: - Queries must be strictly submitted only in the prescribed format (.XLS/ .XLSX). Queries not submitted in the prescribed format will not be considered/responded at all by the tendering authority. Also, kindly attach the colored scanned copy of the receipt towards the submission of the bidding/RFP document fee.

Place:
Date:
Signature & Seal of the Bidder

Annexure: G-6
(To be submitted in OEM letter head)

Manufacturers' Authorization Form (MAF)

To,

THE GENERAL MANAGER (ADMN.)
ODISHA COMPUTER APPLICATION CENTER
OCAC BUILDING, PLOT NO. N1/7-D,
RRL POST OFFICE, BHUBANESWAR-751013

Subject: - Selection of System Integrator for Procurement, Supply & Installation of Holographic Telepresence Room at OCAC.

We who are established and reputable manufacturers / producers of _____ having factories / development facilities at (address of factory / facility) do hereby authorize M/s _____ (Name and address of bidder) to submit a Bid, RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024/24052, Dt: 14-03-2024 and sign the contract with you against the above Bid Invitation. We hereby extend our full guarantee and warranty for the Solution, Products and services offered by the above firm against this Bid Invitation. We also undertake to provide any or all of the following materials, notifications, and information pertaining to the Products manufactured or distributed by the Supplier:

- a. Such Products as the Purchaser may opt to purchase from the Supplier, provided, that this option shall not relieve the Supplier of any warranty obligations under the Contract; and
- b. in the event of termination of production of such Products:
 - i. advance notification to the Purchaser of the pending termination, in sufficient time to permit the Bank to procure needed requirements; and
 - ii. Following such termination, furnishing at no cost to the Purchaser, the blueprints, design documents, operations manuals, standards, source codes and specifications of the Products, if requested.

We duly authorize the said firm to act on our behalf in fulfilling all installations, Technical support and maintenance obligations required by the contract.

Yours faithfully,

(Name)

(Name of Producers/Manufacturer)

Place:
Date:

Signature & Seal of the Bidder

Format for Bank Guarantee for Earnest Money Deposit (EMD)

To,

THE GENERAL MANAGER (ADMN.)
ODISHA COMPUTER APPLICATION CENTER
OCAC BUILDING, PLOT NO. N1/7-D,
RRL POST OFFICE, BHUBANESWAR-751013

Subject: - Selection of System Integrator for Procurement, Supply & Installation of Holographic Telepresence Room at OCAC.

Whereas <<Name of the bidder>> (hereinafter called 'the Bidder') has submitted the bid for Submission of RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024/24052, Dt: 14-03-2024, Selection of System Integrator for Procurement, Supply & Installation of Holographic Telepresence Room at OCAC.

Know all Men by these presents that we <<Name of the Bidder>> having our office at <<Address>> (hereinafter called "the Bank") are bound unto the <<Nodal Agency>> (hereinafter called "the Purchaser") in the sum of Rs. <<Amount in figures>> (Rupees <<Amount in words>> only) for which payment well and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this <<Date>>

The conditions of this obligation are:

1. If the Bidder having its bid withdrawn during the period of bid validity specified by the Bidder on the Bid Form; or
2. If the Bidder, having been notified of the acceptance of its bid by the Purchaser during the period of validity of bid
 - a. Withdraws his participation from the bid during the period of validity of bid document; or
 - b. Fails or refuses to participate in the subsequent Tender process after having been short listed;

We undertake to pay to the Purchaser up to the above amount upon receipt of its first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both of the two conditions, specifying the occurred condition or conditions.

Place:
Date:

Signature & Seal of the Bidder

This guarantee will remain in force up to <<insert date>> and including <<extra time over and above mandated in the RFP>> from the last date of submission and any demand in respect thereof should reach the Bank not later than the above date.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- i) Our liability under this Bank Guarantee shall not exceed Rs. <<Amount in figures>> (Rupees <<Amount in words>> only)
- ii) This Bank Guarantee shall be valid upto <<insert date>>)
- iii) It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this Bank Guarantee that we receive a valid written claim or demand for payment under this Bank Guarantee on or before <<insert date>>) failing which our liability under the guarantee will automatically cease.

(Authorized Signatory of the Bank)

Seal:

Date:

Place:
Date:

Signature & Seal of the Bidder

Financial Bid Letter

To,

THE GENERAL MANAGER (ADMN.)
ODISHA COMPUTER APPLICATION CENTER
OCAC BUILDING, PLOT NO. N1/7-D,
RRL POST OFFICE, BHUBANESWAR-751013

Subject: - Selection of System Integrator for Procurement, Supply & Installation of Holographic Telepresence Room at OCAC.

Sir,

We, the undersigned, offer to provide the service Selection of System Integrator for Procurement, Supply & Installation of Holographic Telepresence Room at OCAC, as per RFP ENQUIRY NO. - OCAC-IFITP-PROP-0002-2024/24052, Dt: 14-03-2024 and our Proposal (Technical and Financial Proposals). Our attached Financial Proposal is for the sum of <<Amount in words and figures>> exclusive of taxes and duties.

1) PRICE AND VALIDITY

All the prices mentioned in our Tender are in accordance with the terms as specified in the RFP documents. All the prices and other terms and conditions of this Bid are valid for a period of THREE (05) years from the date of opening of the Bid.

We hereby confirm that our prices do not include any taxes and duties.

We understand that the actual payment would be made as per the existing tax rates during the time of payment.

2) UNIT RATES

We have indicated in the relevant forms enclosed, the unit rates for the purpose of on account of payment as well as for price adjustment in case of any increase to / decrease from the scope of work under the contract.

3) TENDER PRICING

We further confirm that the prices stated in our bid are in accordance with your clauses in RFP/Tender document.

4) QUALIFYING DATA

Place:
Date:

Signature & Seal of the Bidder

We confirm having submitted the information as required by you in your RFP. In case you require any other further information/ documentary proof in this regard before/during evaluation of our Tender, we agree to furnish the same in time to your satisfaction.

5) BID PRICE

We declare that our Bid Price is for the entire scope of the work as specified in the <Refer Section No.>. These prices are indicated Commercial Bid attached with our Tender as part of the Tender. In case there is substantial difference between the component wise price approved by OCAC and the price quoted by the bidder, OCAC will have the rights to ask the bidder to realign their cost without impacting the total bid price. We hereby agree to submit our offer accordingly.

6) PERFORMANCE BANK GUARANTEE

We hereby declare that in case the contract is awarded to us, we shall submit the Performance Bank Guarantee as specified in the Clause-7 of this RFP document.

Our Financial Proposal shall be binding upon us subject to the modifications resulting from Contract negotiations, up to expiration of the validity period of the Proposal, i.e., [Date].

We understand you are not bound to accept any Proposal you receive.

We hereby declare that our Tender is made in good faith, without collusion or fraud and the information contained in the Tender is true and correct to the best of our knowledge and belief.

We understand that our Tender is binding on us and that you are not bound to accept a Tender you receive.

Thanking you,

Signature
(Authorized Signatory)

Seal:

Date:

Place:

Name of the Bidder:

Place:
Date:

Signature & Seal of the Bidder

Performance Bank Guarantee

To,

THE GENERAL MANAGER (ADMN.)

ODISHA COMPUTER APPLICATION CENTER
OCAC BUILDING, PLOT NO. N1/7-D,
RRL POST OFFICE, BHUBANESWAR-751013

Subject: - Selection of System Integrator for Procurement, Supply & Installation of Holographic Telepresence Room at OCAC.

Whereas, <<name of the supplier and address>> (hereinafter called “the bidder”) has undertaken, in pursuance of contract no. <Insert Contract No.> dated. <Date> to provide services for Selection of System Integrator for Procurement, Supply & Installation of Holographic Telepresence Room at OCAC.

And whereas it has been stipulated by in the agreement that the bidder shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with its obligations in accordance with the agreement;

And whereas we, <Name of Bank> a banking company incorporated and having its head /registered office at <Address of Registered Office> and having one of its office at <Address of Local Office> have agreed to give the supplier such a bank guarantee.

Now, therefore, we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of <<Cost of Service>> in (words) and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the agreement and without cavil or argument, any sum or sums within the limits of <<Cost of Service>> (in Words) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the bidder before presenting us with the demand.

We further agree that no change or addition to or other modification of the terms of the agreement to be performed there under or of any of the agreement documents which may be made between you and the Bidder shall in any way release us from any liability under this guarantee and we hereby waive

Place:
Date:

Signature & Seal of the Bidder

notice of any such change, addition or modification. This Guarantee shall be valid until <<<insert date>>

Notwithstanding anything contrary contained in any law for the time being in force or banking practice, this guarantee shall not be assignable or transferable by the beneficiary i.e. OCAC. Notice or invocation by any person such as assignee, transferee or agent of beneficiary shall not be entertained by the Bank.

NOTWITHSTANDING ANYTHING CONTAINED HEREIN:

- i) Our liability under this bank guarantee shall not exceed <<amount>> (Amt. in words).
- ii) This bank guarantee shall be valid up to <<insert date>>.
- iii) It is condition of our liability for payment of the guaranteed amount or any part thereof arising under this bank guarantee that we receive a valid written claim or demand for payment under this bank guarantee on or before <<insert date>> failing which our liability under the guarantee will automatically cease.

(Authorized Signatory of the Bank)

Seal:

Date:

Place:
Date:

Signature & Seal of the Bidder

Annexure: G-10
(To be in Company letter head)

Project Citation Format

Relevant Experience	
General Information	
Name of the project	
Client for which the project was executed	
Name and contact details of the client	
Date of award and date of completion	
Project Details	
Description of the project	
Scope of services	
Service levels being offered	
Technologies used	
Outcomes of the project	
Other Details	
Total cost of the project	
Total cost of the services provided by the respondent	
Duration of the project (no. of months, start date, completion date, current status)	
Other relevant Information	
Copy of Work Order	

Place:
Date:

Signature & Seal of the Bidder

List of Enclosures

Sl. No.	Enclosure description	Enclosed (Yes / No)	Annexure / Attachment / Page No. / Envelop No. of the enclosure
1.	Bidder's General Information Annexure: G1		
2.	Copy of Registration Certificate of the bidder		
3.	Organization Profile		
4.	Documents proof for bidder last three years average annual turnover ending with 31 st March 2023.		
5.	Documents proof for bidder net worth should positive		
6.	Up-to-date IT Return ending with 31 st March 2023		
7.	Copy of PAN no allotted by Income Tax Department		
8.	Copy of GST Registration Certificate		
9.	Copy of valid ISO 9001 & 20000 Certification		
10.	Self-Declaration that the bidder hasn't been black listed by any Govt./PSU (Annexure-G2)		
11.	Bidder's Authorization Letter Annexure: G-3		
12.	Acceptance of terms and Condition Annexure-G4		
13.	Pre-Bid Queries Format Annexure: G-5		
14.	Manufacturers' Authorization Form (MAF) Annexure: G-6		
15.	If EMD in the form of Bank Guarantee Format for Bank Guarantee Annexure: G-7	BG No: Amount: Bank:	
16.	Financial Bid Letter as per Annexure: G-8		
17.	Performance Bank Guarantee Annexure: G-9		
18.	Experience / Work completion certificates from the client with copy of the work order Annexure: G-10		
19.	Tender document fee in a sealed envelope (Super scribe Tender document fee on the top of the sealed envelope) with General Bid	DD No : Amount : Bank:	
20.	EMD amount in a sealed envelope (Super scribe EMD amount on the top of the sealed envelope) with General Bid	DD No : Amount : Bank:	
21.	General bid duly signed (sealed envelope)		
22.	Technical brochure duly signed (sealed envelope)		
23.	Commercial bid duly signed (sealed envelope)		
24.	RFP Document duly signed on each page with company sealed		
25.	All supporting documents related to Eligibility Criteria & Technical condition.		

Place:
Date:

Signature & Seal of the Bidder

SECTION-IV REQUIREMENTS FOR HOLOGRAPHIC TELEPRESENCE

Place:
Date:

Signature & Seal of the Bidder

Bill of Quantity & Requirements:**1. 3D Stereoscopy Projection System with Min 7.2.2 Dolby Atoms**

Sl. No.	Item Description	Quantity
	Audio 7.2.2	
1	2 Way Screen Channel Speaker (Reputed Brand)	3 Nos
2	Cinema Surround Speaker 2way (Reputed Brand)	4 Nos
3	Cinema Subwoofer (Reputed Brand)	2 Nos
4	2 Channel Power amplifier (Reputed Brand)	2 Nos
5	Class AB Amplifier (Reputed Brand)	2 Nos
6	Q Acoustic Ceiling Speaker (Reputed Brand)	1 Pair
7	Ultra HD AV Surround Pre-Amplifier (Reputed Brand)	1 Nos
	Video	
8	4K Laser Projector (Reputed Brand)	1 Nos
9	3D Active glass (Reputed Brand)	15 Nos
10	Curved 200" 4k fabric high gain grey 3D fixed frame screen	1 Nos
	Audio Video Cables & Accessories	
11	HDMI 15meter 4k cable	1 Nos
12	HDMI 15meter cable normal for standby	1 Nos
13	Power cable 15 meter	1 Nos
14	JNM 1.5 sq.mm Oxyzen Free Speaker Cable	200 Meters
15	Ceiling mount bracket 1-2 Feet adjustable	1 Nos
16	Subwoofer cable	2 Nos
17	Cables & connectors lumsum	1 lot

2. Acoustics

Acoustic cladding to entire wall, outer acoustic design, Laminate/Fabric as per design for Left, Right, Back and Screen Side Wall.

3. Theming

In crafting the holographic telepresence room, our proposal revolves around a theming strategy that elevates the virtual collaboration experience to new heights. Our vision is to create a futuristic and immersive environment, seamlessly integrating technology with design aesthetics. It will feature a sleek and minimalist design, emphasizing clean lines and a clutter-free space to enhance visual focus.

4. 3D Stereoscopy Movie

20-30 minutes long stereoscopy movie showcasing the IT infra of the government of Odisha and initiatives to set Odisha on the growth path.

5. Edge Blending Software
6. Two Mixed Reality Headsets
7. Interactive Wall
8. Interactive Table
9. 15 Chairs
10. Carpeting
11. Lighting
12. Automation
13. Air Conditioning

Note: Printed brochures of equipment should be enclosed.

Place:
Date:

Signature & Seal of the Bidder

SECTION-V

COMMERCIAL OFFER

Place:
Date:

Signature & Seal of the Bidder

Price bid for Holographic Telepresence
(To be in Company letter head)

Sl. No.	Particulars	[A] Quantity	[B] Unit Price of the equipment (INR)	[C] Taxes as Applicable Per Unit (INR)	Total Unit Price Including Tax (B + C)	[D = A x (B+C)] Total Cost (INR)
1	Turnkey Solution for Holographic Telepresence Implementation as per the requirement mentioned in this RFP including 3 Years Warranty Support of all IT Equipment Supplied with Operation Management Support for a period of 3 Years including One dedicated Manpower at OCAC.	LS				
2	One Time Delivery & Installation Cost.	LS				
Grand Total Amount (Inclusive of all taxes) =						

- ❖ Prices shall be quoted inclusive of all taxes, duties, freight and forwarding and cost of labor for installation.
- ❖ The above price would include Comprehensive OEM Warranty Support for a period of 3 Years from the date of UAT/Go-live.
- ❖ The above price is including Comprehensive Warranty Support of all IT Equipment Supplied in this Project including Operation & Management Support for a period of 3 Years with minimum one dedicated manpower support from the date of UAT/Go-live.
- ❖ Printed brochures of items quoted should be enclosed.

Place:
Date:

Signature & Seal of the Bidder

Optional Price For 4 th & 5 th Year						
Sl. No.	Particulars	[A] Quantity	[B] Unit Price of the equipment (INR)	[C] Taxes as Applicable Per Unit (INR)	Total Unit Price Including Tax (B + C)	[D = A x (B+C)] Total Cost (INR)
1	Compressive Warranty Support of all IT Equipment Supplied with Operation Management Support for 4 th Year with One dedicated Manpower at OCAC.	LS				
2	Compressive Warranty Support of all IT Equipment Supplied with Operation Management Support for 5 th Year with One dedicated Manpower at OCAC.	LS				
Grand Total Amount (Inclusive of all taxes) =						

- ❖ Optional Prices shall be quoted inclusive of all taxes, duties, freight and forwarding for the period 4th & 5th Year.
- ❖ The above 4th & 5th Years optional price is not a part of the evaluation process.

Place:
Date:

Signature & Seal of the Bidder