

ODISHA COMPUTER APPLICATION CENTRE

Technical Directorate of E & I.T. Department, Government of Odisha

Our Ref: OCAC-IF&ITP-40/06(Part-1) 42

Dated 03/01/2024

Short Quotation Call Notice

Sealed Quotations are invited from the intending firms having office at Delhi / Mumbai/ Kolkata/ Chennai any other metro city of India for preparation of Stall for Indiasoft 2024, which will be held from 17th to 19th January 2024 in Pragati Maidan, New Delhi. More details on the event could be viewed at <https://www.indiasoft.org/>

The quotation should include company registration certificate, copy of PAN, copy of GST registration certificate, and price quoted with break-up. The applicable GST should be mentioned separately.

The design of the stall should comply with the following broad requirements:

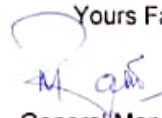
- The Stall will be branded as Odisha Pavilion of the Electronics & IT Department, Government of Odisha and its Technical Directorate – Odisha Computer Application Centre (OCAC)
- The achievements of the Department and Govt. of Odisha will be showcased through appropriate wall posters and one video display of minimum 42 inches
- Ten (10) Odisha based IT and/or ESDM companies will be showcased in the pavilion. They have to be allocated shared / exclusive spaces for display of their products & services
- An exclusive meeting room and spaces for discussion with visitors, dignitaries, prospective collaborators, clients etc. may be provided
- A Reception desk to be properly positioned and the Facia of the Stall to be prominently displayed with lighting etc. besides adequate lighting of the stall
- Potted decorative and/or flowering plants should be suitably placed in the pavilion
- The overall ambience and aesthetics should be of international standard in view of participation of prospective collaborators / clients from other countries in Indiasoft 2024
- Any other requirement that may be indicated by the undersigned for improvement of the overall ambience of the pavilion

The quotation should reach the office of the undersigned through Registered Post/Speed Post/ Courier/By Hand on or before **9th January 2024 by 4.30 PM**, which will be opened on **10th January 2024 at 11.00 AM** in the office of the undersigned.

The detailed terms and conditions are given below:

1. This office will not be held responsible for delay/damage in postal/courier transit.
2. Payment will be made in the name of the firm only after successful completion of work within 15 days of completion of the event.
3. The Authority reserves the right to reject any or all the offers/cancel the entire process without assigning any reasons thereof.
4. The selected firm will abide by the rules & guidelines of ESC, the organiser of the event.

Yours Faithfully


03/01/2024

General Manager (Admn.)

C.C

- 1 Copy to PA to Principal Secretary, E&IT Department & Chairman, OCAC for kind information of Principal secretary.
- 2 Copy to Managing Director, OCAC for kind information.