

**GOVERNMENT OF ODISHA  
ELECTRONICS & INFORMATION TECHNOLOGY DEPARTMENT**

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No. 4023 /E&IT  
EIT-I-8/2019

Bhubaneswar  
Dated 26.09.2023

**EIT-SCH-II-EGOV -0001-2019**

**NOTIFICATION**

To facilitate easier and quicker implementation of various e-Governance projects/ initiatives, the Government, after careful consideration, have been pleased to empanel the following Software Firms with the Terms of Reference (ToR) as laid down.

**Tier- I (Value of work to be awarded - More than Rs. 50 Lakhs up to Rs. 1 Crore)**

1. M/s CSM Technologies Pvt. Ltd.
2. M/s E Square System & Technologies Pvt. Ltd.
3. M/s Luminous Infoways Pvt. Ltd.
4. M/s OASYS Tech Solutions Pvt. Ltd.
5. M/s Silicon Tech Lab Pvt. Ltd.
6. M/s Tatwa Technologies Ltd.

**Tier-II (Value of work to be awarded- More than Rs. 20 Lakhs up to Rs. 50 lakhs)**

1. M/s Aashdit Technologies LLP
2. M/s Addsoft Technologies Pvt. Ltd.
3. M/s Nexus Technoware Solution Pvt. Ltd
4. M/s Parameter Softwares Pvt. Ltd.
5. M/s Secuodsoft Technologies Pvt. Ltd.
6. M/s Suyog Computech Pvt. Ltd.

**Tier-III (Value of work to be awarded - up to Rs. 20 Lakhs)**

1. M/s Dzinapixel Webstudios OPC Pvt. Ltd.
2. M/s Fortelan Innovative Pvt. Ltd.
3. M/s Global E Village Services India Ltd.
4. M/s GTCS Technology Pvt. Ltd.
5. M/s Inovex Solutions Pvt. Ltd.
6. M/s Mindtrack Technologies Pvt. Ltd.
7. M/s Qwegle Technologies Pvt. Ltd.
8. M/s Scius Solution Pvt. Ltd.
9. M/s Sonydig Technology Pvt. Ltd.
10. M/s Techsheel Pvt. Ltd.
11. M/s Tetralance Pvt. Ltd.

12. M/s Virtoy Technologies Pvt. Ltd.

### Terms of Reference

1. The empanelment has been made to execute the work up to estimated cost of ₹1Crore (excl. GST) by selecting the firm through limited tender from empaneled list of respective category.
2. **Categorization of empanelment and value of work:**

Category	Maximum value of order to be awarded (excl. GST) (Software Application Development Component Only)
Tier-I	More than ₹50 Lakhs up to ₹1 Crore
Tier-II	More than ₹20 Lakhs up to ₹50 Lakhs
Tier-III	Up to ₹20 Lakhs

3. **Duration:** Validity of empanelment would be initially for a period of 3 years from the date of notification. However, addition/deletion (on review of performance) of the firms shall be made when required and to be notified from time to time.
4. **Broad Scope of work:** The broad scope of the empanelment exercise is to study the requirements of the project and existing systems. The empanelled agencies shall design, develop, customize, test, and manage with maintenance support of the existing as well as new software/web based/mobile/web portals applications.

The empanelment is under following type of ICT projects or related activities:

Sl. No.	Type of ICT Project/ Activities
1.	Software Development (website, applications etc.) and support
2.	GIS Application Development
3.	Mobile Application Development
4.	Business Intelligence, Data Warehouse and Data Mining/ Analytics
5.	Operation and Maintenance support of already developed applications

The Departments have to finalise the scope of work as well as deliverables.

For detailed Terms of Reference (ToR), websites of E&IT Department/OCAC may be referred.

5. **Cost of the resources:**

Sl. No.	Particulars	Resource Wise Lowest Man-Month Rates excluding Taxes		
		Tier-I (in Rs.)	Tier-II (in Rs.)	Tier-III (in Rs.)
1	Project Manager/ Project Leaders / Technical Leaders	2,05,800	1,00,000	45,573
2	Business Analyst /Solution Architect	1,90,500	70,000	32,000
3	Software Developers /Programmer	1,28,000	60,000	30,000
4	Software Tester	1,05,800	40,000	21,362
5	Security Expert	1,00,000	59,000	28,483
6	Database Developer /Administrator /Database Architect	1,55,000	75,000	31,331
7	Network/System Administrator	1,20,000	40,000	22,500
8	Content Writer/ Content Collector	87,500	30,000	15,538
9	Technical Writer	62,500	50,000	15,538
10	Trainer /Change Management Professional	1,20,000	50,000	19,938
11	Support Associate	65,000	25,000	15,538
	Annual Maintenance Contract (AMC) for Application/ Web portal	14.00%	10.00%	10.00%

6. User departments / organizations may also assign the work to the empaneled firm (through limited tender as mentioned above) directly without involving OCAC or may assign the work to OCAC and OCAC will select the appropriate firm through the empanelment on behalf of the user Department/Organization. In case OCAC executes the work on behalf of user department/organization, OCAC will charge 10% of the final project cost as consultancy fee.

7. The cost of the assignment/ project will be based on the effort estimation (in terms of man-months involved in various category of resources) required for the assignment/ project and it will be finalized through a Technical Committee constituted by the respective department/ organization involving members from OCAC/NIC.
8. User Department/ organizations may assign any of the empanelled firms among different Tiers for development of software application/ website and other related activities stated at point No.4 depending on nature of work/ complexity involved/ and value of the work by observing the procedure for limited tender as mentioned below:

Step-I - Preparation of scope of work and estimate

Department/Organization shall prepare a requirement document (i.e. scope of work) and cost estimate on its own or by engaging consultants finalised through a Technical Committee.

Step – II – Floating of limited tender

A limited tender may be floated (by circulating the scope document) among the empanelled firms of respective Tiers by the user departments/ organizations with Technical and/or financial evaluation for finalization of firm depending upon the value of the project. No General bid evaluation is required. Technical evaluation may be made only on case to case basis depending on complexity of the Projects.

Step – III – Submission of response by firms

The firms shall submit the price bid (in closed envelope) to the respective Department/ organization. The firm may submit the Technical Compliance response (in closed envelope) if asked for specifically.

Step-IV – Technical evaluation

The Department/ organization may conduct technical evaluation of the proposal on the basis of presentation and/or documentation on approach, methodology, best practice followed in other states/ countries on the said requirement, timeline, past experience of agency etc. within a specified time frame and shortlist the firms.

### Step- V – Financial Evaluation

The price bid envelope of the firms shall be opened by Evaluation Committee constituted by the department/ organization for finalization of cost and the firm. If Technical Compliance bid is asked for by the department/ organization, then the financial bid shall be opened only after Technical response bid evaluation.

9. User Department/ Organisation should take a Performance Bank Guarantee (PBG) from the selected Agency which shall be returned back after successful completion of work. The value of the PBG shall be decided as per the guideline issued by Finance Department from time to time. A tender fee may be fixed towards tender document and processing cost.

#### 10. **Special Clauses:**

1. There is no restriction for any departments/ organizations to even go for open tender for any project value of even less than ₹1Crore (excl. GST) instead of executing through empanelled firms mode as stated above. However, the projects costing equal or more than ₹1Crore (excl. GST) shall be executed through open tender only.
  2. No department/ organization should split the work to bring it below ₹1Crore to execute the same through empanelled firms.
  3. Maximum value of order (Software Application Development Component Only) to be awarded to the firms in the respective tiers should not exceed the ceiling stated at Point No.2.
  4. Third party Tool/ License/ Security Audit/ SSL/ Hardware or Software Infrastructure cost should be excluded from the “maximum value of order” mentioned at Point No.2 .
11. OCAC shall also sign agreement with the empanelled firms on detailed terms and conditions of empanellment.
12. For any clarification/ doubts by any departments on detailed scope of work along with other terms and condition laid down above, OCAC may be consulted. Details of the Terms of Reference along with terms of engagement is available at E & IT Department website ([www.it.odisha.gov.in](http://www.it.odisha.gov.in)) and OCAC website ([www.ocac.in](http://www.ocac.in)).

By Order of Governor

(Manoj Kumar Mishra)

Principal Secretary to Government

Memo No. 4024 /E&IT

Dated 26.09.2023

Copy forwarded to the Private Secretary to the Hon'ble Chief Minister, Odisha / all Hon'ble Ministers/ Chief Secretary, Odisha/ Development Commissioner-cum-Additional Chief Secretary for kind information of Hon'ble Chief Minister / all Hon'ble Ministers/ Chief Secretary/ Development Commissioner-cum-ACS respectively.

  
OSD-cum- Additional Secretary to Government

Memo No. 4025 /E&IT

Dated 26.09.2023


Copy forwarded to all Departments of Government/ all Heads of Department/ all Collectors for information and necessary action.

  
OSD-cum- Additional Secretary to Government

Memo No. 4026 /E&IT

Dated 26.09.2023

Copy forwarded to the Chief Executive Officer, Odisha Computer Application Centre, Bhubaneswar for information and necessary action. He is requested to empanel firms in Tier-I, Tier-II & Tier-III category on an annual basis to add/ delete more software firms. OCAC is also requested to circulate a detail scope, payment terms and conditions penalty and copy of the agreement to be signed with the empanelment agency to all Departments for their reference and issue clarifications to the Departments as and when required by the respective Departments.

  
OSD-cum- Additional Secretary to Government

Memo No. 4027 /E&IT

Dated 26.09.2023

Copy forwarded to the Director, Printing, Stationery and Publication, Odisha, Cuttack for information and publication in the next issue of the Odisha Gazette. He is requested to kindly supply (50) printed copies of this Notification to this Department for record and official use.

  
OSD-cum- Additional Secretary to Government

Memo No. 4028 /E&IT

Dated 26.09.2023

Copy forwarded to Head, State Portal, IT Centre, Secretariat, Bhubaneswar/ O.E section , E&IT Department with a request to host this Notification in E&IT Department website as well as OCAC Portal.

  
OSD-cum- Additional Secretary to Government

